

# AGENDA

**Meeting:** Southern Wiltshire Area Board  
**Place:** Alderbury Village Hall, Rectory Road, Alderbury, SP5 3AD  
**Date:** Thursday 7 November 2024  
**Time:** 7.00 pm

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Including the Parishes of: Alderbury, Allington, Britford, Cholderton, Clarendon Park, Coombe Bissett, Downton, Firsdown, Grimstead, Idmiston, Landford, Laverstock & Ford, Newton Tony, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterbourne, Winterslow

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Networking opportunity from 6:30pm.**

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Please direct any enquiries on this Agenda to Lisa Alexander (Senior Democratic Services Officer), direct line 01722 434560 or email [lisa.alexander@wiltshire.gov.uk](mailto:lisa.alexander@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Rich Rogers, Winterslow & Upper Bourne Valley (Chairman)  
Cllr Andrew Oliver, Old Sarum & Lower Bourne Valley (Vice-Chairman)  
Cllr Richard Britton, Alderbury and Whiteparish  
Cllr Richard Clewer, Downton and Ebbles Valley  
Cllr Zoë Clewer, Redlynch & Landford  
Cllr Ian McLennan, Laverstock

## **Recording and Broadcasting Information**

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## **Parking**

To find car parks by area follow [this link](#).

## **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

## **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) [karen.linaker@wiltshire.gov.uk](mailto:karen.linaker@wiltshire.gov.uk)  
Engagement & Partnership Lead Officer – [karlene.jammeh@wiltshire.gov.uk](mailto:karlene.jammeh@wiltshire.gov.uk)  
Senior Democratic Services Officer – [lisa.alexander@wiltshire.gov.uk](mailto:lisa.alexander@wiltshire.gov.uk)

		<b>Time</b>
<p><b><u>6:30pm - Light Tea</u></b></p>		
<p><b><u>7:00pm - Welcome and Introductions</u></b></p>		
1	<p><b>Apologies</b></p> <p>To receive any apologies for absence.</p>	<b>7:00pm</b>
2	<p><b>Minutes</b> (<i>Pages 1 - 12</i>)</p> <p>To confirm the minutes of the meeting held on Thursday 5 September 2024.</p>	
3	<p><b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
4	<p><b>Flood preparedness in Southern Wiltshire</b></p> <p>To receive presentations from Wiltshire Council's Flood Resilience Officer and from parish councils working on flood plans.</p>	<b>7:05pm</b>
5	<p><b>Strengthening Local Youth Support &amp; Activities</b></p> <p>To discuss ideas to strengthen local youth support, engagement and activities, including plans for a new youth music festival.</p>	<b>7:30pm</b>
6	<p><b>Partner and Community Updates</b></p> <p><u>Verbal Updates</u> To receive any verbal updates from representatives, including:</p> <ul style="list-style-type: none"> <li>• Neighbourhood Policing Team – Inspector Tina Osborn</li> <li>• Parish Councils and Community groups</li> </ul> <p><u>Written Updates</u> The Board is asked to note the following written and online updates attached to the agenda:</p> <ul style="list-style-type: none"> <li>• Police (to follow)</li> </ul>	<b>8:15pm</b>

- Fire & Rescue web link: <https://www.dwfire.org.uk/news-incidents/>

7 **Chairman's Announcements**

8.25pm

To receive any announcements from the Chairman.

8 **Information Items** (Pages 13 - 26)

The Board is asked to note the following Information items:

- Community First
- Update from BSW Together (Integrated Care System)
- Wiltshire Council [Consultation Portal](#)
- Wiltshire Council Information Items:
  - Cost of Living Update

9 **Area Board Funding** (Pages 27 - 30)

8.30pm

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

**Remaining Budgets:**

Community Area Grant	Young People	Older & Vulnerable
£5557.01	£12,821	£3085

*Officer: Karen Linaker, Strategic Engagement & Partnerships Manager*

**Area Board Initiatives:**

Ref/Link	Grant Details	Amount Requested
ABG2015	Allington Silent Disco	£500

**Older & Vulnerable Grants:**

Ref/Link	Grant Details	Amount Requested
ABG1999	Old Sarum & Longhedge CIO Winter help for vulnerable & at-risk people at Old Sarum & Longhedge Community Pantry Total project cost £2500	£1250
ABG2019	Silver Salisbury Group Laverstock and Old Sarum Intergenerational Reminiscence Project	£500



	Total project cost £500	
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### Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG1892	Apprenticeships in Salisbury trading under Supplytrain CIC Salisbury 2025 Apprenticeships and Early Careers Directory Total project cost £2900	£500
ABG1929	Old Sarum Youth Club New Cooking & Sports Equipment Total project cost £500	£500

### Delegated Funding

There have been no funding awards made under the Delegated Funding Process, by the Strategic Engagement & Partnership Manager, between meetings.

Further information on the Area Board Grant system can be found [here](#).

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### Local Highways and Footpath Improvement Group (LHFIG) Update (Pages 31 - 68)

8.55pm

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 8 October 2024, as set out in the attached report.

Recommendations:

- 4c – Sycamore Drive, Laverstock & Ford PC – Additional bollards - £1187.50
- 4e – Hamptworth & Lyburn Road, Landford – Sign and line review - £2250
- 4o – Idmiston Road, Idmiston PC – Road narrows & lining - £1125
- 4v – A343 Lopcombe Corner, Winterslow – Speed limit assessment - £2325
- 4w – A338, Allington – Memorial Hall directional signage - £375

Further information on the LHFIG process can be found [here](#).

**9:00pm - Close**

Future Meeting Dates (7-9pm):

- 13 February 2025 – Morgan's Vale & Woodfalls VH

For information on applying for a grant or grant application deadlines for these meetings, contact the Engagement & Partnership Lead Officer,  
[karlene.jammeh@wiltshire.gov.uk](mailto:karlene.jammeh@wiltshire.gov.uk)

# MINUTES

**Meeting:** Southern Wiltshire Area Board  
**Place:** Winterslow Village Hall, Middleton Road, Winterslow, SP5 1PQ  
**Date:** 5 September 2024  
**Start Time:** 7.00 pm  
**Finish Time:** 8.30 pm

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Please direct any enquiries on these minutes to:

Lisa Alexander (Senior Democratic Services Officer), (Tel): 01722 434560 or (e-mail) [lisa.alexander@wiltshire.gov.uk](mailto:lisa.alexander@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Andrew Oliver (Vice-Chairman, in the Chair), Cllr Richard Britton,  
Cllr Richard Clewer, Cllr Zoë Clewer and Cllr Ian McLennan

### **Wiltshire Council Officers**

Karlene Jammeh – Engagement & Partnership Lead Officer  
Lisa Alexander - Senior Democratic Services Officer

### **Partners**

Police & Crime Commissioner – Philip Wilkinson OBE  
Wiltshire Police – Inspector Tina Osborn

**Total in attendance: 30**

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<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
24	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <p>Councillor Rich Rogers</p>
25	<p><u>Minutes</u></p> <p>The minutes of the last meeting were presented.</p> <p>It was;</p> <p><b>Resolved:</b></p> <p><b>The minutes of the meeting held on Thursday 23 May 2024 were agreed as a correct record and signed by the Chairman.</b></p>
26	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
27	<p><u>Chairman's updates</u></p> <p>The Chairman gave the following updates on outcomes and actions since the last meeting. The Health &amp; Wellbeing and Youth Parliament Group meetings had been productively working towards the Area Board's work programme to establish key themes, with tackling deprivation remaining a high priority. Future work for these groups included:</p> <ul style="list-style-type: none"> <li>• A planned Volunteer event in April and increased volunteers.</li> <li>• Working towards tackling loneliness and isolation and improved communications and transport links.</li> <li>• Creation of a Youth Partnership Forum Facilitator.</li> </ul>
28	<p><u>Information Items</u></p> <p>The Board noted the Information Items as set out in the agenda pack, these were:</p> <p>Community First  Update from BSW Together (Integrated Care System)  Healthwatch Wiltshire Annual Report  Wiltshire Council <a href="#">Consultation Portal</a></p>

	<p>Wiltshire Council Information Items:</p> <ul style="list-style-type: none"> <li>o FACT Family Help Project</li> <li>o FACT Transitional Safeguarding Project</li> <li>o Wiltshire Youth Council</li> <li>o Gypsies and Travellers Development Plan consultation</li> </ul>
29	<p><u>Partner and Community Updates</u></p> <p>The Board noted the written updates attached to the agenda and received the following verbal updates:</p> <p><u>Police &amp; Crime Commissioner (PCC) – Philip Wilkinson OBE</u></p> <p>Since in role as PCC Philip had introduced significant changes to the force which had included a new Chief Constable, a deputy and a Chief of Corporate Services and a revised chain of command. In addition, resources had been realigned and there had been improvements in all of the priority crime areas identified through consultation.</p> <p>Other areas of work included:</p> <ul style="list-style-type: none"> <li>• The creation of Operation Scorpion, a multi force initiative to target all aspects of the drug trade.</li> <li>• Disruption to County Lines, with Wiltshire rated as the top force.</li> <li>• Improvements in tackling knife crime and violence against women and girls.</li> <li>• Policing Teams engaging more proactively to tackle antisocial behaviour, driven by the drug trade.</li> <li>• Improved speeding statistics, with over 14,000 speed enforcement sanctions last year.</li> <li>• Updated Police &amp; Crime Plan to include additional support for rural crime and retail crime and shoplifting.</li> </ul> <p>Questions and comments included:</p> <ul style="list-style-type: none"> <li>• The Community Speedwatch (CSW) group in Alderbury had a percentage of 8% of speeders, which may be because the group carried out multiple shifts. The parish would like to have a dedicated device it could use more frequently, but currently had to share a device with another area and therefore could not carry out as many shifts as it would like. Could this be arranged?</li> </ul> <p><u>Answer:</u> CSW was one of the first things the PCC invigorated when elected in post. Data from the devices could now be collated and run</p>

through the ANPR system to try and identify hot spots and persistent offenders. The PCC agreed to look into the request and feedback to Alderbury CSW in due course.

- A recent CSW volunteer had found the website not to be especially user friendly when registering for the training course and had not been able to confirm when the next available course was, or if he was booked as an attendee.

Answer: This was the first time that this issue had been raised. The PCC agreed to take the matter back for discussion with the Road Safety Officer, to see what could be done.

- Winterslow PC – There was an issue with a location on the edge of Wiltshire, bordering Hampshire at the Lopcome settlement. Residents raised concerns regarding speeding, WC installed a speed radar system and after one week the average speed at this section of the A343 was noted as being 57mph. Did Wiltshire work in collaboration with neighbouring Police forces in regard to road safety?

Answer: Yes, in Wiltshire there are lots of roads which cross the border, so we do work with neighbouring forces to tackle road safety issues. The PCC asked the matter to be emailed to his office so he could raise it with the Road Safety Officer.

#### Neighbourhood Police Team – Inspector Tina Osborn

Inspector Osborn reported that the summer period had not been as busy as was anticipated, which enabled the team to carry out additional proactive work across the wider southern and Salisbury areas.

A targeted operation was carried out in Wilton on County Lines properties, where 5 arrests were made. An investigation was ongoing, and weapons, drugs, money and phones had been seized.

A bike operation was also carried out, targeting off road bikes riding antisocially and causing danger to other road users. Working with a Wiltshire Council Section 59 warning notice, some signs had been produced and erected in hotspot areas, which acted as a first stage warning, enabling officers to use their powers to cease a vehicle and prosecute the rider.

The Southern Area was subject to rural crime and work was ongoing which included rural proactive patrols in vulnerable locations which regularly got hit. A number of people and targeted vehicles we believed were associated with these crimes had been stopped.

Public Space Protection Order (PSPO) signs regarding antisocial drinking had been put up in town and were already having a huge impact. A catapult PSPO had also been extended across the whole of Salisbury.

	<p>A recent series of distraction burglaries had taken place, with one in Bishopdown, at a sheltered accommodation with someone pretending to check windows, gaining access to the accommodation and stealing cash. People were urged to be vigilant and to report any crime so that it could be investigated.</p> <p>Other events included a bike marking and the Emergency Services weekend coming up in collaboration with the Fire Service.</p> <p>The team went on a tour of the Southern Wiltshire community area during August and hoped to do it again soon. Inspector Osborn would circulate the locations and dates for visits in due course.</p> <p><u>Questions and comments included:</u></p> <p>We had someone knock on the door a while ago, supposedly having been made redundant, he was going around with a bag of cleaning items for sale. Was this sort of thing legitimate?</p> <p><u>Answer:</u> These are people that are known as ‘Nottingham knockers’ they usually focus on a rural area and have a black holdall filled with cleaning supplies, which they then attempt to try and sell at your doorstep at high prices. They sometimes have a copy of a peddler’s license, which are not valid. We recommend that anyone encountering this should call us to check it out.</p> <p>Clearly the PCPOs are starting to have an impact, it was great to see that the joined up working between the police and the council was achieving positive results.</p> <p><u>Parish Councils &amp; Community Groups</u> No updates this time.</p>
30	<p><u>Area Board Funding</u></p> <p>The Board noted the budgets remaining for allocation at the meeting and heard from representatives in attendance who gave a brief overview of their project followed by any questions by the Board.</p> <p><b>Area Board Initiatives:</b> The Engagement and Partnership Lead Officer, Karlene Jammeh, presented the three Area Board Initiative bids.</p> <p>The Area Board Initiative - Winterbourne Intergenerational Christmas Party, requested £500.</p> <p>Cllr Richard Clewer moved the motion to award in full. This was seconded by Cllr Andrew Oliver.</p> <p><b><u>Decision</u></b></p>

**The Area Board Initiative, Winterbourne Intergenerational Christmas Party was awarded £500 towards the project.**

**Reason – The application met the Grants Criteria 2024/25**

The Area Board Initiative - Winterslow Tuesday Club, Silent Disco requested £400.

Cllr Zoe Clewer moved the motion to award in full. This was seconded by Cllr Andrew Oliver.

**Decision**

**The Area Board Initiative, Winterslow Tuesday Club, Silent Disco was awarded £400 towards the project.**

**Reason – The application met the Grants Criteria 2024/25**

The Area Board Initiative - Digital Inclusion project for older people and vulnerable adults requested £500

**Questions:**

The project appears to be a valuable scheme for people who don't have family to support them. Is this a pilot scheme, how will it play out?

Answer: There would be a 5-week programme, so approximately 12-15 people for support with laptops, i-pads and tablets. We will also look to deliver a Techie Tea Party for 1-2-1 mobile phone support. A venue had not yet been found, so open to suggestions.

The project seemed to be tailor made for intergeneration work, could that be looked at?

Answer: Yes, this can be explored.

Cllr Zoe Clewer moved the motion to award in full. This was seconded by Cllr Andrew Oliver.

**Decision**

**The Area Board Initiative, Digital Inclusion project for older people and vulnerable adults was awarded £500 towards the project.**

**Reason – The application met the Grants Criteria 2024/25**

**Community Area Grants:**

God Unlimited – outdoor therapy Riverside Classroom, requested £5000  
The Applicant James Dwyer spoke in support of the project.

Support 350 young people a year 60% come from the Southern Wiltshire area.  
Wooden building with 1/3 classroom 1/3 office. Operate all year round.



The organisation was founded by Christians which remained an important part of their values, the service was open to everyone.

How many full-time (FT) equivalent staff were on the team?

Answer: 21 staff across the charity, with 9 (FT equivalent) at Riverside.

Cllr Richard Clewer moved the motion to award in full. This was seconded by Cllr Ian McLennan.

**Decision**

**God Unlimited was awarded £5000 towards the outdoor therapy Riverside Classroom project.**

**Reason – The application met the Grants Criteria 2024/25**

Community Transport South Wilts, Minibus replacement project, requested £5000. The Applicant Graham Audin spoke in support of the project.

Door to door transport for people struggling to get out and cannot afford taxi services, with 5 x services in south Wiltshire.

Had the other ABs applied to been determined yet?

Answer: No next week and week after.

The Board discussed the standard conditions which were applied to all grants, specifically that if the match funding was not successful, the funding would not be released.

Cllr Andrew Oliver moved the motion to award in full. This was seconded by Cllr Richard Clewer.

**Decision**

**Community Transport South Wilts was awarded £5000 towards the minibus replacement project.**

**Reason – The application met the Grants Criteria 2024/25**

Barry's Field Youth User Group, Sports Equipment, requested £4197

The Applicant Richard Pearce spoke in support of the project.

Would the award be used for capital items?

Answer: Yes the goals and storage element was capital.

How many other grant providers did you apply to and when would you hear back?

Answer: Only one of the 5 we applied to had responded so far, they rejected us because they were out of funds. The other 4 were very vague, not sure when they will respond.

If you were successful in some of those bids, would you consider reducing what was needed from the AB?

Answer: Yes

Cllr Zoe Clewer moved the motion to award in full. This was seconded by Cllr Richard Britton.

**Decision**

**Barry's Field Youth User Group was awarded £4197 towards Sports Equipment.**

**Reason – *The application met the Grants Criteria 2024/25***

**Older & Vulnerable Adults Grants:**

The application by the Silver Salisbury Group, for an Intergenerational Grandparents Day at River Bourne Comm Farm was noted as the application had been considered and awarded £500 under SEPM Delegated Authority.

Redlynch Parish Council – Walking Football Equipment, requested £715  
The Applicant spoke in support of the project.

Cllr Zoe Clewer moved the motion to award in full. This was seconded by Cllr Richard Clewer.

**Decision**

**Redlynch Parish Council was awarded £715 towards Walking Football Equipment.**

**Reason – *The application met the Grants Criteria 2024/25***

Wiltshire Music Centre – Celebrating age requested £1500.  
The Applicant Rebecca Seymour, spoke in support of the project.

**Decision**

**Wiltshire Music Centre was awarded £1500 towards the Celebrating Age Project.**

**Reason – *The application met the Grants Criteria 2024/25***

**Young People Grants:**

DEED Promoting Global Education and Learning – Drain Art sharing learning and changing behaviour, requested £4150.

The Applicant Sarah Wise spoke in support of the project.

We haven't yet identified the drains the artwork would be painted on.

The Chairman noted that a response from Highways received earlier in the day, had confirmed that they did not support the proposal to paint around drains on the highway.

In addition, concern was raised regarding any associated health and safety issues the artwork may cause to visually impaired or vulnerable people using the highways or walking on pavements next to the painted drains.

The Board discussed the longevity of the project and value for money if the artwork was designed to wash away after 1 year.

The Applicant was invited to re-write the application, removing the highways aspect and to give consideration to the points raised.

Cllr Andrew Oliver moved the motion to Defer. This was seconded by Cllr Zoe Clewer.

### **Decision**

**The application by DEED Promoting Global Education and Learning for Drain Art was Deferred.**

***Reason – The Applicant had not received permission from Wiltshire Council’s Highways department to paint on to the Highway. The Applicant was advised that this aspect of the project would need to be amended to remove the inclusion of Highways drains. Once the project had been revised appropriately, the Applicant was invited to resubmit for consideration at a future meeting.***

Laverstock & Ford Parish Council – Bishopdown Farm Youth Club, requested £2500.

The Applicant Trudi Deane spoke in support of the project.

The Board discussed the benefits of having paid youth support workers running youth clubs as it provided sustainability when volunteers were not available.

It was confirmed that Salisbury City Council had agreed to provide a youth officer for a period of 1 year.

Cllr Ian McLennan moved the motion to award in full. This was seconded by Cllr Andrew Oliver.

### **Decision**

**Laverstock & Ford Parish Council was awarded £2500 towards the Bishopdown Farm Youth Club.**

***Reason – The application met the Grants Criteria 2024/25***

Downton Parish Council – Downton Mural Project, requested £1000.

The Applicant Stephanie Jalland spoke in support of the project.

This was a project involving year 9 Art students at Trafalgar school in collaboration with a professional artist.

	<p>The Board discussed the impact a mural could have, when there was a local theme.</p> <p>The Applicant was advised to discuss the options of additional public art funding with the council outside of the meeting.</p> <p>Cllr Richard Clewer moved the motion to award in full. This was seconded by Cllr Zoe Clewer.</p> <p><b><u>Decision</u></b>  <b>Downton Parish Council was awarded £1000 towards the Downton Mural project.</b>  <b><u>Reason</u> – The application met the Grants Criteria 2024/25</b></p> <p>Old Sarum Youth Club – Cooking &amp; Sports Equipment, requested £500.  The Applicant was not in attendance to speak on the project.</p> <p>Cllr Richard Clewer moved the motion to Defer consideration of the application to a future meeting to allow a representative from the project to attend to answer any questions.</p> <p>This was seconded by Cllr Andrew Oliver.</p> <p><b><u>Decision</u></b>  <b>The application from Old Sarum Youth Club was towards Cooking &amp; Sports Equipment was deferred.</b>  <b><u>Reason</u> – To allow for a representative to attend and answer any questions.</b></p> <p><b>Delegated Funding:</b></p> <p>The Board noted the following funding awards which had been made between meetings under the SEPM Delegated Funding Process, due to a matter of urgency:</p> <ul style="list-style-type: none"> <li>• As noted above, Silver Salisbury’s Intergenerational Grandparents Day was awarded £500 from the Older &amp; Vulnerable peoples budget.</li> </ul> <p>Information links: <a href="#">Area Board Grants</a> &amp; <a href="#">Grants Criteria</a></p>
31	<p><u>Area Board Action Plan Update</u></p> <p>The Board noted the complete list of actions per priority as in the agenda pack and the update from Karlene Jammeh, Engagement &amp; Partnerships Lead on the Area Board Priorities, since the last meeting. Key points included:</p>

	<p><b>Oler &amp; Vulnerable Adults</b></p> <ul style="list-style-type: none"> <li>• 11 June - Longford School Celebration of Culture event, with over 100 in attendance, celebrating all cultures at the school especially traveller and muslim cultures.</li> <li>• Upcoming events - Celebrating Age Programme, Silent Disco (Winterslow), Xmas Party (Winterbourne)</li> </ul> <p><b>Environment</b></p> <ul style="list-style-type: none"> <li>• AB is Invited to take part in 19 November Salisbury AB Flood Preparedness event.</li> <li>• Cllr Rogers, was liaising with Director of Highways re. Salisbury – Amesbury via Porton Cycle Route project</li> </ul> <p><b>Youth Engagement</b></p> <ul style="list-style-type: none"> <li>• New AB Youth Partnership Forum engagement was held in May, and preparing for next one – 18 September, 7pm online – with a main focus on how to raise funds/facilitate additional youth worker support</li> </ul> <p>The Board noted the update. Cllr Britton noted that no.2 on the youth list did not capture what was talked about. He felt that the collaborative hiring of the youth worker represented a priority, if the Board was to seek the support and involvement of others parish councils and Area Boards. Having this identified as a separate project to take forward would be better identified for progression.</p>
32	<p><u>Local Highways and Footpath Improvement Group (LHFIG) Update</u></p> <p>The Board considered the report and funding recommendations arising from the last LHFIG meeting held on 6 August 2024.</p> <p>It was;</p> <p><b>Resolved:</b></p> <p><b>To approve the LHFIG funding recommendations to the following schemes:</b></p> <ul style="list-style-type: none"> <li>• • 4m – The Close, Redlynch PC – Warning sign - £525</li> <li>• • 4n – A27, Whiteparish PC – SID infrastructure - £1500</li> <li>• • 4s – Clarendon Road, Alderbury PC – SID infrastructure - £750</li> <li>• • 4t – Horefield Road, Idmiston PC – Bus stop platform and kerbing - £2750</li> <li>• • 4u – Beeches Close, Idmiston PC – Street name plates - £1050</li> </ul>

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## Community First - AGM and Awards Celebration

The Community First Annual General Meeting (AGM) and Awards Celebration took place on Wednesday 9<sup>th</sup> October 2024 at Devizes Town Hall. Thank you to everyone who attended the event as we celebrated our achievements in 2023-2024. The Community First Awards recognises and celebrates the outstanding contribution of groups, organisations, individuals and young people who give so much of their time and enthusiasm to support our charity and its services.

Please join us in congratulating our winners for their well-deserved awards, many thanks also to Community First President and HM Lord-Lieutenant of Wiltshire, Mrs Sarah Troughton for presenting each of our winners with a trophy and certificate.

### Full List of Winners

**The Michael Jones Award for Inspirational Link Scheme or Community Minibus Volunteer**  
*Christopher Morgan and Ron Young (Ramsbury Flyer)*

**Community Project Funded Through the Landfill Communities Fund Programme**  
*Tina Wheeler and Julian Wright - The Re-Roofing Team (All Saints Church, Lydiard Millicent)*

**The Martin Hamer In Special Recognition Award**  
*Hugh de Saram - Marlborough Link*

**Most Innovative Community Run Project or Service**  
*Lisa Brindley - Pewsey Youth Café*

**Building Bridges/Inspire Swindon Outstanding Achievement Award**  
*Keelan*

**Building Bridges Personal Achievement Award**  
*Morgan*

**Project Inspire Achievement Award**  
*Freddie*

**Inspire Swindon Personal Progress Award**  
*Leila*

**Young Carers Achievement Award (Under 12 Years)**  
*Penny*

**Young Carers Achievement Award (Over 12 Years)**  
*Warren*

**Splash Achievement Award**  
*Jack*

**Splash Volunteer Award**  
*Carys*

**Community First Young Leaders Achievement Award***Mollie***Local Council Community Project Award***Haydon Wick Haven (Haydon Wick Parish Council)***Carers Together Contribution to Caring Award***Amanda***Voice It, Hear It Contribution to Community Engagement Award***Voice It, Hear It Co-production Group***The Arthur Laflin Volunteer Award***Ray White (Warminster & District Link Scheme)***Community First - Annual Review and Celebration Video**

The Community First Annual Review 2023-2024 is now available to view and download on our website. The Annual Review contains a summary of our work with people and communities over the last 12 months. This includes updates from our programmes and services, a general outline of our priorities and a summary of financial information for the year ending 31 March 2024.

<https://www.communityfirst.org.uk/wp-content/uploads/2024/10/Annual-Review-2023-2024-FINAL-VERSION.pdf>

Alongside the Annual Review, we have also produced a Year in Review 23/24 video which you can view using the following link: [https://youtu.be/32\\_vNso8s7c](https://youtu.be/32_vNso8s7c)

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**Get Out Get Active (GOGA) - Free Interactive Training Workshops**

Join Community First for a FREE interactive training workshop for Get Out Get Active (GOGA) volunteers. Get Out Get Active (GOGA) brings together disabled and non-disabled people, to be active through fun and inclusive activities. This training workshop is ideal for anyone engaging with members of their community, with the aim of recruiting additional volunteers or participants for their GOGA activities. You will be introduced to the foundations of Community Organising and Listening Training, which we hope will give you the tools to recruit new volunteers or create new ideas for your group. During this course, you will explore:

- What Community Organising is
- The importance of listening to build relationships and uncover barriers
- Getting to know your audience
- Taking the next steps to reach out and engage your community

**Course dates and locations:**

- 12th February 2025 (Tidworth)
- 24th February 2025 (Westbury)
- 10th March 2025 (Trowbridge)
- 18th March 2025 (Marlborough)
- 24th March 2025 (Salisbury)

To register your interest please email [hpinney@communityfirst.org.uk](mailto:hpinney@communityfirst.org.uk). An information poster is included with this briefing pack.



## Carers Together Wiltshire Roadshows

Carers Together Wiltshire is a new support service for unpaid, adult carers in Wiltshire. The service is delivered by Age UK Wiltshire in partnership with Community First, Alzheimer's Support, Wiltshire Service Users' Network, Wessex Community Action and Wiltshire Citizens Advice.

If you would like to find out more about the support available or you would like the opportunity to share your thoughts (and needs) around the type of community events you would like to see for unpaid carers, come along to one of the Carers Together Roadshows this autumn.

### Dates and locations:

<https://www.facebook.com/carerstogetherwiltshire/events>

*An information poster is included with this briefing pack. If you work with unpaid, adult carers, please share the poster and/or this information with them.*

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## Youth Action Wiltshire Young Carers Service

Community First offers support to young carers in Wiltshire through our Youth Action Wiltshire Young Carers Service. We work with hundreds of young carers and young adult carers every year in Wiltshire. We are proud to support and champion their rights, helping them to feel safer in their caring role and offering opportunities for them to achieve and thrive.

Wiltshire Council's Team carry out assessments of young people who care for someone else. Anyone who thinks a child could be a young carer can refer into Wiltshire Council for a young carers' assessment. Professionals should complete a IFD request for service form (<https://www.communityfirst.org.uk/wp-content/uploads/2024/06/IFD-request-for-service.docx>) and submit this to [Integratedfrontdoor@wiltshire.gov.uk](mailto:Integratedfrontdoor@wiltshire.gov.uk).

Children and parents can self-refer on 0300 456 0108 or [mash@wiltshire.gov.uk](mailto:mash@wiltshire.gov.uk).

Once the referral is received, it will be allocated to a member of the Wiltshire Council Team, who will contact the family and arrange a visit. The Assessment is holistic and will look at what support can be offered to the family. Further information is available on the Wiltshire Council website:

<https://www.wiltshire.gov.uk/children-young-people-young-carers>

For more information about Youth Action Wiltshire Young Carers Service, call 01380 720 671, email [wiltshireyoungcarers@youthactionwiltshire.org](mailto:wiltshireyoungcarers@youthactionwiltshire.org) or visit:

[www.communityfirst.org.uk/yaw/young-carers](http://www.communityfirst.org.uk/yaw/young-carers).

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## Voice It, Hear It

Voice It, Hear It, is a new project that unifies the collective strength of its partners to support the voice and engagement of people in Wiltshire. We currently have a number of projects ongoing which offer Wiltshire residents and service users a chance to feedback on the services they use.

New projects and consultations (including surveys) will be shared on social media and our website.

To be involved or find out more visit: [www.communityfirst.org.uk/voice](http://www.communityfirst.org.uk/voice)

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## MiDAS - Essential Training for Minibus Drivers

Community First offers Minibus Driver Awareness (MiDAS) training for schools, groups and organisations. MiDAS is a nationally recognised scheme designed to enhance both driving and safety standards for drivers of minibuses. The Department of Education and Department for Transport highly recommend that all minibus drivers complete this training scheme and MiDAS is a recognised training programme for drivers to comply with Section 19 / 22 permits. The scheme is governed by the Community Transport Association (CTA) with Community First as an approved training provider.

### Community First offers two MiDAS programmes:

- Standard: Consisting of a theory and practical assessment.
- Accessible: To follow 'Standard' training, specifically designed for drivers who will be transporting wheelchair users.

Drivers will be provided with access to the CTA website to complete the theory assessment prior to the practical assessment. On successful completion of both theory and practical, drivers will be able to print their individual MiDAS certificate through the CTA website. Certificates are valid for four years.

### Our instructors:

Training is delivered by our highly qualified and experienced MiDAS Training Coordinators Martin Carter and Alan Russell. Martin is a retired Police Advanced driver with over 35 years' experience of driving minibuses. Martin completed the MiDAS Driver Assessor Trainers (DAT) course in 2019. Since then, he has trained nearly 400 drivers. Alan is a retired Police Officer with Advanced Driving qualifications. In addition, Alan has an HGV 1 license and extensive experience of driving many different classes of vehicles and testing them. Alan is also a qualified vehicle mechanic and vehicle examiner.

### MiDAS Pricing:

- Standard Driver - £165 (+VAT)
- Accessible Driver - £205 (+VAT)

Weekends subject to agreement. Minimum 3 drivers per booking. Prices are per person.

### Bookings:

If you would like any further information on MiDAS training, please email:

[midas@communityfirst.org.uk](mailto:midas@communityfirst.org.uk)

*An information leaflet is included with this briefing.*

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### Briefing prepared by:

Ellie Ewing

Marketing and Communications Manager (Community First)

[ewing@communityfirst.org.uk](mailto:ewing@communityfirst.org.uk)



# Carers Together Wiltshire



**The new support  
service for unpaid  
Carers in Wiltshire**



Would you like to find out more about the support available for unpaid carers in Wiltshire?

Do you want to know how to apply for the new Carer ID Card?

Would you like the opportunity to share your thoughts, and needs, around the type of community events you'd like to see in your area for unpaid carers?

**Come along to our Carers Roadshows  
being held across Wiltshire.**

**To find out more please visit  
our Facebook events page:**

**[www.facebook.com/carerstogetherwiltshire/events](http://www.facebook.com/carerstogetherwiltshire/events)**



Age UK Wiltshire Registered Charity No.800912, Registered Company No.2121174 (registered in Cardiff)



# A FREE Interactive Training Workshop for GOGA Volunteers



**Get Out Get Active (GOGA) brings together disabled and non-disabled people, to be active through fun and inclusive activities.**

This Training Workshop is ideal for anyone engaging with members of their community, with the aim of recruiting additional volunteers or participants for their GOGA activities.

You will be introduced to the foundations of Community Organising and Listening Training, which we hope will give you the tools to recruit new volunteers or create new ideas for your group.

## Community Organisers

- Course Dates and Locations**
- 12<sup>th</sup> February 2025 -Tidworth
  - 24<sup>th</sup> February 2025 – Westbury
  - 10<sup>th</sup> March 2025 – Trowbridge
  - 18<sup>th</sup> March 2025 – Marlborough
  - 24<sup>th</sup> March 2025- Salisbury

- During this course you will explore
- What Community Organising is.
  - The importance of listening to build relationships and uncover barriers.
  - Getting to know your audience.
  - Taking the next steps to reach out and engage your community.

To register your interest please email [hpinney@communityfirst.org.uk](mailto:hpinney@communityfirst.org.uk)







## ICB updates for Wiltshire Area Board – October 2024

### New provider of integrated community-based care

People in Bath and North East Somerset, Swindon and Wiltshire will receive more health and social care in or near their homes, in a more joined-up and streamlined way.

HCRG Care Group has been appointed to lead an innovative new community-based care partnership with the NHS, local authorities and charities that will transform the care and support that people get to help them with their health and wellbeing at every stage of their lives.

Traditional community services such as nursing, therapy and personal care will be enhanced as they become part of new integrated neighbourhood teams, working across homes, care homes, clinics, schools and community centres to bring more personalised support to local people.

The aim is to build on the services that are valued by patients and their loved ones, as well as giving people more support in living healthier lives.

Among the benefits local people can expect to see will be:

- A single place or front door to get community-based care, help and support. The new front door will be fully accessible to all, and be available in a face-to-face location, as well as online and over the phone.
- At least £7m a year will be invested in partnerships with VCSE providers to build community capacity to provide early help and support within communities from the end of 2027.
- Inappropriately located or outdated buildings will also be refurbished or phased out.
- Transforming the way that people access care will also reduce the pressure on GP practices and hospitals, which are seeing more people with health problems that could be effectively treated closer to home.

### Local NHS invests millions to help patients get diagnostic care closer to home

Tens of thousands of patients living in Bath and North East Somerset, Swindon and Wiltshire requiring diagnostic care can now access the services they need sooner and closer to home thanks to a multimillion pound investment by the local NHS.

A £14 million cash injection has enabled three new community diagnostic centres to open across the region, with each of the sites providing the type of diagnostics that once would have only taken place inside a hospital.

Having services such as ultrasounds, echocardiograms and MRI scans based in the community means people awaiting diagnosis, including those with symptoms that could be cancer, can be seen quicker and begin any required treatment sooner.

The first centre opened at the Sulis Hospital in Bath in March 2023, and was followed in March and April of this year by two new sites, with one based at the West Swindon Health Centre and the other at Salisbury Centre Health Clinic.

### Eligible groups encouraged to get vaccinated against flu and Covid-19

The second phase of the winter vaccination programme has begun for those in Bath and North East Somerset, Swindon and Wiltshire.

Vaccinations against flu and Covid-19 are now available for people aged 65 and over, those with a weakened immune system, carers, care home residents and front-line workers in social care and health care.

Following the initial launch last month, inviting pregnant women and children for their flu vaccinations, from Thursday 3 October anyone eligible for vaccinations can book online at [www.nhs.uk](http://www.nhs.uk), by downloading the NHS App, or by calling 119.

In addition, the NHS will be sending out invitations to those eligible to get their jabs, while GP practices and other local NHS services will also be contacting people to offer the vaccines.

These vaccinations provide vital protection, helping to prevent serious illnesses and reduce hospital admissions during the busy winter months.

### **ICB Non-Executive Director to join mental health trust**

Paul Miller, Non-Executive Director at Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board, has been named as the new Chair of Avon and Wiltshire Mental Health Partnership NHS Trust.

Paul will step down from his role at BSW ICB at the end of October 2024 to take up the role of Chair at the mental health, learning disability and autism provider on 1 November 2024.

He has been a non-executive director since the establishment of the integrated care board in July 2022.

Stephanie Elsy, BSW ICB Chair, said: "We are very grateful for Paul's active support in the first two years of our ICB.

"This has been a pivotal time as we have developed the first integrated care plan that outlines the priority areas that we need to tackle to bring the most benefit to local people."

### **Independent investigation of the NHS published**

In July 2024, the newly appointed Secretary of State for Health and Social Care, Wes Streeting MP, commissioned Lord Darzi to conduct an immediate and independent investigation of the NHS.

Lord Darzi's report has now been published and provides an expert understanding of the current performance of the NHS across England, as well as the challenges facing the whole health and care system.

Within the report, Lord Darzi used the most recent data and intelligence to assess:

- Patient access to health and care
- The quality of health and care being provided
- The overall performance of the health and care system

People can read the full report online at [www.gov.uk](http://www.gov.uk), while alternative formats can be requested by sending an email to [darzi2024evidence@dhsc.gov.uk](mailto:darzi2024evidence@dhsc.gov.uk).

### **Busy summer for urgent and emergency care services**

Emergency departments in the NHS experienced the busiest summer on record, with around 6.8 million people coming forward for urgent care during June, July and August.

In total, 6,776,150 people attended an emergency department in England during the three-month period, which is an increase of more than 240,000 when compared to the previous year.

Local emergency teams also had a very busy summer, with the region's three hospitals – the Royal United Hospital in Bath, the Great Western Hospital in Swindon and Salisbury District Hospital – seeing a combined attendance of 79,787.

The busiest month of the summer came in July, when the combined attendances for each of the three hospitals totalled more than 27,000.

Professor Sir Stephen Powis, NHS National Medical Director, said: "The NHS has just come out of the busiest summer on record for A&Es across the country, and preparations are already under way for what is expected to be an extremely difficult winter."



## Area Board Briefing Note

<b>Service:</b>	<b>Cost of Living</b>
<b>Date prepared:</b>	<b>10 September 2024</b>
<b>Further enquiries to:</b>	<b>Will Oulton</b>
<b>Direct contact:</b>	<a href="mailto:William.oulton@wiltshire.gov.uk">William.oulton@wiltshire.gov.uk</a>

### Cost of Living

As we prepare for winter, there remain some financial pressures on household budgets, and it is anticipated that there will be continuing demand for support and advice.

Overall inflation is relatively stable at 2.2%<sup>1</sup>, which suggests that some cost pressures for the community have reduced. However, for example, under the new energy price cap, gas and electricity prices will rise by 10% in England, Scotland and Wales from October<sup>2</sup>.

The Council, therefore, is continuing to work with partners to deliver interventions that provide advice and support to our communities, including:

- Wiltshire libraries are continuing as warm spaces and as sources of advice.
- We will contact community providers to update our [interactive guide](#) to help people find key support to combat fuel and food poverty. In addition, we are creating a page on the directory that gives an interactive advent calendar view of provision/opportunities over the Christmas period.
- Wiltshire bus users can continue to travel on most routes in the county for just £2 or less for a single fare until the end of December 2024<sup>3</sup>. The fare price reduction has been funded by the Government and is aimed at getting more people to use buses across the country during the current cost of living challenges.
- Ahead of the Government announcement to extend the Household Support Fund by 6 months from the 1<sup>st</sup> of October<sup>4</sup>, we are analysing the impact of schemes delivered under the programme so can further develop our approach to ensure that

<sup>1</sup> [CPI ANNUAL RATE 00: ALL ITEMS 2015=100 - Office for National Statistics \(ons.gov.uk\)](#)

<sup>2</sup> [What is the energy price cap and who gets winter fuel payments? - BBC News](#)

<sup>3</sup> [Get around for £2 - extended to December 2024 - Connecting Wiltshire](#)

<sup>4</sup> [Government support extended to help struggling households with bills and essential costs over winter - GOV.UK \(www.gov.uk\)](#)

those households most in need are targeted for support. A full report is expected at Cabinet in October.

- Pending confirmation of funding, Foodbanks and Community Food Providers will be invited to apply for funding to support their work.
- [Our website](#) and media channels offer a range of online support and sign-posting information on topics including council tax/benefits, energy advice and mental health support.
- A dedicated Wiltshire Wellbeing support line to provide advice and guidance, and officers are working with to improve processes to ensure people are directed to right support. Contact details on the phone are: 0300 003 4576, and email is: [wellbeinghub@wiltshire.gov.uk](mailto:wellbeinghub@wiltshire.gov.uk)
- With change to the eligibility of Winter Fuel Payments<sup>5</sup>, the DWP has been encouraging the take up of Pension Credit<sup>6</sup>. The Council has also been promoting the take-up of Pension Credit to those who may be missing out.

## FUEL Programme

The Council is pleased to say that, following a successful summer programme that saw more than 1,500 young people make around 2,000 bookings at over 41 locations. , Wiltshire Council's Holiday Activity and Food programme (FUEL) will be back during the Christmas school holidays. It is funded by the Department for Education and provides children who are eligible for benefits-related free school meals with free access to activity, food and nutritional education during school holidays. Eligible families will be able to sign up later in the year and details will be promoted through all schools in Wiltshire in due course. More information about FUEL can be found at [www.wiltshire.gov.uk/fuel-programme](http://www.wiltshire.gov.uk/fuel-programme).

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<sup>5</sup> [Winter Fuel Payment: Eligibility - GOV.UK \(www.gov.uk\)](#)

<sup>6</sup> ["You could get Pension Credit" – Week of Action to drive take up - GOV.UK \(www.gov.uk\)](#)



# MiDAS: Essential Training for Minibus Drivers



Community First offers Minibus Driver Awareness (MiDAS) training for schools, groups and organisations.

MiDAS is a nationally recognised scheme designed to enhance both driving and safety standards for drivers of minibuses. The Department of Education and Department for Transport highly recommend that all minibus drivers complete this training scheme and MiDAS is a recognised training programme for drivers to comply with Section 19 / 22 permits. The scheme is governed by the Community Transport Association (CTA) with Community First as an approved training provider.

Community First offers two MiDAS programmes:

- **Standard** - Consisting of a theory and practical assessment.
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Drivers will be provided with access to the CTA website to complete the theory assessment prior to the practical assessment. On successful completion of both theory and practical, drivers will be able to print their individual MiDAS certificate through the CTA website. Certificates are valid for four years.

## Our Instructors

Training is delivered by our highly qualified and experienced MiDAS Training Coordinators Martin Carter and Alan Russell. Martin is a retired Police Advanced driver with over 35 years' experience of driving minibuses. Martin completed the MiDAS Driver Assessor Trainers (DAT) course in 2019. Since then he has trained nearly 400 drivers. Alan is a retired Police Officer with Advanced Driving qualifications. In addition, Alan has a HGV 1 license and extensive experience of driving many different classes of vehicles and testing them. Alan is also a qualified vehicle mechanic and vehicle examiner.

*“Excellent course. Great trainer!”*

Training Feedback

## MiDAS Pricing

### Bookings:

If you would like any further information on MiDAS training, please email: [midas@communityfirst.org.uk](mailto:midas@communityfirst.org.uk)

Standard Driver – £165 (+VAT)

Accessible Driver – £205 (+VAT)

*Weekends subject to agreement.*

*Minimum 3 drivers per booking. Prices are per person.*



### Southern Wiltshire Area Grant Report

#### Purpose of the Report

1. To provide details of the grant applications made to the Southern Wiltshire Area Board. These could include:
  - community area grants
  - youth grants
  - older and vulnerable people grants
  - area board initiatives
2. To document any recommendations provided through sub groups.

#### Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2024/25	£ 22,642.00	£ 19,321.00	£ 7,700.00
Awarded To Date	£ 17,084.99	£ 6,500.00	£ 4,615.00
Current Balance	£ 5,557.01	£ 12,821.00	£ 3,085.00
Balance if all grants are agreed based on recommendations	£ 5,557.01	£ 11,373.10	£ 835.00

#### Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG2015</a>	Area Board Initiative	Southern Wiltshire Area Board	Allington Silent Disco	£500.00	£500.00
<p><b>Project Summary:</b>                      Silent Disco's are one way in which older people can be encouraged to get active and socialise in a fun enjoyable setting. Partners, supported by Pound Arts, Corsham have formed a small organisation to deliver silent discos in the county. The trustees of the new Brunton Memorial Hall who would like to host a Silent Disco. The disco's involve older people being supported to come and dance, or to sit and sing, toe-tap and simply enjoy time together with mocktails and friendship. The head-sets can play a range of appropriate music and attendees could be listening - none-the-wiser - to a totally different piece of music to the person dancing next to them. Dancing, listening to music and sharing a space in this fun way can definitely lift the spirits for a moment.</p>					
<a href="#">ABG1999</a>	Older and Vulnerable Adults Funding	Old Sarum and Longhedge CIO	Helping vulnerable and at risk people through the Winter at Old Sarum and Longhedge Community Pantry	£2500.00	£1250.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p><b>Project Summary:</b>  <b>We are fundraising to purchase electric blankets, heated blankets, fleece blankets and hot water bottles to give to our members at the Old Sarum and Longhedge Community Pantry to help in the colder months of 2024 and 2025. Especially as the Chancellor has removed the Winter Fuel payments. We know that a number of residents struggle with paying their bills and we already have practical support in the form of Acorn Bank and Community Money Advice and for help with energy National Energy action. We also work as a warm space and chatty cafe. We hope that by offering this service alongside everything else we provide including subsidised food that it will ease the cost of living crisis for people in our community.</b></p>					
<a href="#">ABG2019</a>	Older and Vulnerable Adults Funding	silver salisbury group	Laverstock and Old Sarum Intergenerational Reminiscence Project	£500.00	£500.00
<p><b>Project Summary:</b>  <b>This project will recruit a group of older people for a facilitated reminiscence session in preparation for meeting with a group of primary school children from either Old Sarum or Laverstock primary schools. The children will also have a professionally facilitated preparation session to prepare lots of questions to ask the older people. The combined session for older people and children together will give opportunities to discuss their shared experiences and topics. The project will culminate in a celebration of their shared work and experiences.</b></p>					
<a href="#">ABG1892</a>	Youth Grant	Apprenticeships in Salisbury trading under Supplytrain CIC	Salisbury 2025 Apprenticeships and Early Careers Directory	£2900.00	£500.00
<p><b>Project Summary:</b>  <b>An Early Careers Directory for the Salisbury area which will showcase local employment opportunities for young people starting out in their careers including Apprenticeships, Graduate Trainee Schemes, work experience placements and volunteering opportunities. It will be published on-line and a print copy distributed to all sixth form students in the city. With your support, this will in future, become a self-funding annual publication.</b></p>					
<a href="#">ABG1929</a>	Youth Grant	Old Sarum Youth Club	Old Sarum Youth Club New Cooking and Sports Equipment	£500.00	£500.00



Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p><b>Project Summary:</b>  <b>We are a free Youth Club for teenagers to attend. We have a high number of regular attendees and always have new youths wanting to join. We are volunteer run, and depend on grants and donations to fund us. A high number of children who attend are from low income families and are unable to contribute towards the cost. We offer a safe and supervised space for the youth to spend their free time to make friends, take part in activities and develop their social skills. This significantly reduces the likelihood of engaging in risky behaviours. We have a fantastic impact on our local community. A number of our older teen members now volunteer in the Youth Club, leading on activities with the younger members. They gain invaluable skills including, leading groups, public speaking, learning first aid, food hygiene and developing their personal skills including confidence, resilience and work experience. We are a important outlet for our youth members. We provide a supportive atmosphere where young people can express themselves, feel valued and take a break from the pressures of school and family life. Our goal is to provide enjoyable activities that contribute to overall happiness and well-being of our youth members. We like to request funding for sports equipment to enable our teenagers to engage in more free sports activities. We want to encourage teamwork. We would like to purchase equipment for football, basketball and indoor sports activities for the winter. Secondly, we'd like request funding towards cooking equipment to help the children to learn healthy and effective cooking skills. These will both encourage a healthy lifestyle and help to combat issues like obesity and inactivity. These requests have come from our group discussions with the youths themselves.</b></p>					
<a href="#">ABG2009</a>	Youth Grant	Alderbury Explorer Scout Unit	Upgrading room in old pavillion for explorer scouts	£447.90	£447.90
<p><b>Project Summary:</b>  <b>We have already done quite a bit of work to the building and have been donated a lot of paint. I estimate we have put in about £700 in volunteer effort and other donations. We are building seating area out of old timber and have fitted a white panel to a wall to make a screen. But there are a few things that will make it more pleasant and usable by the young people. So cushions for the seats, some floor paint, a cheap projector, an extension power cables, some brackets for shelves.</b></p>					

## Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
  - Community Area Grants (capital)
  - Youth Grants (revenue)
  - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

## Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

## **Safeguarding Implications**

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## **Public Health Implications**

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## **Environmental & Climate Change Implications**

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## **Financial Implications**

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

## **Legal Implications**

13. There are no specific legal implications related to this report.

## **Workforce Implications**

14. There are no specific human resources implications related to this report.

## **Equalities Implications**

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

## **Proposals**

17. To consider and determine the applications for grant funding.

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## **Report Author**

- Karen Linaker, Strategic Engagement and Partnership Manager, [Karen.Linaker@wiltshire.gov.uk](mailto:Karen.Linaker@wiltshire.gov.uk)
- Karlene Jammeh, Strategic Engagement and Partnership Manager, [karlene.jammeh@wiltshire.gov.uk](mailto:karlene.jammeh@wiltshire.gov.uk)

No unpublished documents have been relied upon in the preparation of this report.



## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	<b>Date of Meeting</b>	<b>8<sup>th</sup> October 2024</b>		
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	Chair: Rich Rogers – Wiltshire Councillor - (RR) Rhiann Surgenor – Traffic Engineer - WC (RS) Richard Britton – Wiltshire Councillor - (RB) Andy Oliver – Wiltshire Councillor - (AO) Zoe Clewer – Wiltshire Councillor - (ZC) Richard Clewer – Wiltshire Councillor - (RC) Ian McLennan – Wiltshire Councillor - (IM) Judy Jones – Senior Business Support - WC (JJ) Layla Hill – Senior Business Support - WC (LH) Simon Brown – Firsdown PC (SB) Catherine Purves – Idmiston/Firsdown/Grimstead PC (CP) Leigh Samuel – Pitton & Farley PC (LS) Steve Cocking – Idmiston PC (SC) Susan Barnhurst-Davies – Downton PC (SBD) Trudi Deane – Laverstock & Ford PC (TD) Clarissa Cranmer – Redlynch PC (CC) Jonathan Prew – Winterslow PC (JP) Gail Warnes – Winterslow PC (GW) Estelle Sherry – Landford PC (ES) Joe Elder – Laverstock & Ford PC (JE)		

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	Apologies	Graham Axtell – Area Highway Engineer - WC (GA) Joe Elder – Laverstock & Ford Parish Council (JE) Liz Holland– Alderbury Parish Council (LH) Elaine Hartford- Alderbury Parish Council (EH)		
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2.	<b>Notes of last meeting</b>			
		<p>The minutes of the previous meeting were agreed at the Southern Wiltshire Area Board meeting on the 5<sup>th</sup> September 2024.</p> <p>The Southern Wiltshire Area Board minutes can be found at:</p> <p><a href="https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=170&amp;MId=15329&amp;Ver=4">https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=170&amp;MId=15329&amp;Ver=4</a></p>		
3.	<b>Financial Position</b>			
		<p>There is currently £24,953.11 still unallocated.</p> <p>This figure initially included the LHFIG allocation for 2024/25 of £32,344 plus the remaining unallocated from 2023/24 of £9,926.61.</p>		

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4.	New Issues / Issues Requiring A Decision		
a)	<p>Issue No: <a href="#">13-23-13</a></p> <p>Winterslow PC Reduction of Speed Limit, Weston Lane</p>	<p>The issue is speeding cars, in and around the village. The speed limits are inconsistent, whereby one road starts at 30mph and then progresses to 60mph, along the same stretch of road. This road is in constant use. The speed limits are 60mph in two access points of the village that are built up areas with several dwellings. The vehicles then do not slow down when they reach the 30mph signs. There are several 'pinch points' in the road whereby only one vehicle can pass at a time - 'Narrow Road' signs are needed in these areas. Bus stops with no pavements, children walking on roads at night.</p> <p>On this occasion we can consider a 40mph speed, given the outcome of the prior three traffic surveys alongside the speed limit assessment completed last year at this location. This confirmed that the 85<sup>th</sup> percentile speed at this location was 33.5mph showing that the overwhelming traffic was already travelling well below the national limit. Installation of the new limit will be in the region of £10,000 and the group should consider the cost to benefit ratio. If supported by the group a formal cost estimate can be prepared in advance of the next meeting.</p> <p>The group discussed this issue in detail and noted that the existing physical layout of the road was largely controlling the speed of vehicles.</p> <p>The group asked RS to prepare cost estimates based on potential signing and lining improvements that could be introduced in Weston Lane and bring them back to the next meeting of the group for discussion.</p>	<p>Parish agreed the contribution of £1375, RS submitted to Milestone</p> <p>RS</p>

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		<p>For additional enhanced slow markings, countdown markings, pedestrian in road warning signs and bend warning signs the estimate for this location would be £5500 with £4125 expected from the LHFIG and £1375 contribution for the PC. RS will prepare a design as soon as possible however this would be subject to landowner permission to place the signs as there is no highway verge along this stretch. Group to discuss and agree potential funding</p> <p>Area Board agreed the contribution of £4125</p>		
b)	<p>Issue No: <a href="#">13-23-19</a></p> <p>Laverstock &amp; Ford PC Dangerous at the junction of Queen Manor Road and Riverbourne Road</p>	<p>Dangerous turning into Riverbourne Road from Queen Manor Road. Car's park on the corner and force cars entering to change lane.</p> <p>Two site visits have been conducted to the provided location, on neither occasion were cars parked at this junction. Unless Laverstock PC can provide any evidence of inappropriate parking, the issue will be closed.</p> <p>TD advised that the originator of the request had been asked to supply photographic evidence of the issue. TD suggested that if no evidence was provided by the time of the next meeting of the group the issue should be closed.</p> <p>No photographs have been provided; therefore, the issue will be closed unless the PC have evidence to present. Agreed in prior meeting to consider waiting restrictions at the junction, RS to prepare a plan for LFPC</p>	<p>RS did send to LFPC for agreement, a decision on the final design is still required</p>	<p>LFPC</p>

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c)	<p>Issue No: <a href="#">13-23-22</a></p> <p>Laverstock &amp; Ford PC Parking issues Sycamore Drive/St. Clements Way local centre</p>	<p>Illegal and inconsiderate parking of vehicles using the local centre, including customers and delivery vehicles. Instead of using the car park provided, vehicles are 'bumping up' and parking on grass verges in the vicinity, hampering traffic, obstructing the view at the junction and causing considerable damage to the grass verges. Deep ruts have been caused, leaving exposed bare soil which turns to mud when it rains.</p> <p>Prior discussion with Laverstock PC considered that there are areas such to the side of the surgery, and to the curved section of Ash Crescent where we could look at bollards or further waiting restrictions. Site visits are required to investigate into this matter. PC have been asked to provide evidence such as photos/proof of areas which are a problem are required. Group to discuss this matter and how it moves forward.</p> <p>RS is due to undertake site visits, following this a design will be prepared and submitted to PC.</p> <p>Site visit was undertaken, bollards have been agreed with LFPC to the side and front of shop to prevent parking within the verges, RS to provide a design</p>	<p>RS sent plans to LFPC, suggestion of 11 additional bollards at total cost of this installation would be £4750, with 75% of cost at £3562.50 from the LHFIG and 25% expected from the Parish Council at £1187.50. This was agreed by the group.</p>	<p>LFPC Area Board</p>
d)	<p>Issue No: <a href="#">13-24-04</a></p> <p>Firsdon PC Amendments to BOAT (right of way)</p>	<p>The Parish Council would like to explore the options (and costs) of downgrading the current status of the Right of Way FIRS5 from a Byway Open to All Traffic to a restricted Byway, or even a Bridleway, allowing just pedestrians/dog walkers and horse riders. This will also prevent the potential misuse of the new Right of Way to be created across Roundbarrow Farm</p>	<p>RS to set meetings with ROW team to discuss and provide FPC with a cost/timeframe for the application.</p>	<p>RS/ROW</p>

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e)	<p>Issue No: <a href="#">13-24-06</a></p> <p>Landford PC</p> <p>Sign and lining review</p>	<p>The Council has received 6 Highways Improvement Request Forms from residents of Hamptworth which raise several concerns in respect of Hamptworth Road, Lyburn Road and Black Lane. The Council is therefore considering including within a submission to LHFIG comments which would best address, whilst securing value for money for both WC and the Parish Council, traffic calming measures which could include new or improved signage – bend in the road, pedestrians in the road, village entry signage and road markings – slow markings, road narrowing lines, rumble strips</p> <p>RS has carried out a site visit with LPC who have agreed to carry out a signage and lining review for the area to include the measures as within the request. RS to provide the group and LPC a design and cost estimate.</p>	<p>The total cost of this scheme as it stands would come in the region of £3000.</p> <p>Parish would be expected to contribute 25% at £750 and have confirmed this.</p> <p>Group agreed to support.</p>	Area Board
f)	<p>Issue No: <a href="#">13-22-05</a></p> <p>Firsdow PC / Winterslow PC/Pitton and Farley PC</p> <p>Safety improvements at Dunstable Crossroads</p>	<p>Site meeting took place in November 2023 to discuss potential further safety improvements at this location. It was agreed that the first step would be to undertake a review of the signing and lining on the approaches to the crossroad to look at potential enhancements that could be made. A quote for a topographical survey is also to be obtained to help enable the respective PC's and LHFIG's to determine if they wish to progress with the design of more extensive improvements.</p> <p>Winterslow have confirmed support for a topo survey, a quote has been requested which will be put to the group to discuss once received</p> <p>The quotations for the 2 options are as follows:</p> <p>Topo survey (without survey of invert drainage levels) quotation is £6,800 + VAT</p>	<p>Survey results have been returned to RS. Group agreed to continue with the prelim design with an understanding that it would likely be substantive/other scheme money. RS will also look at signing and lining in the interim.</p>	RS

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		<p>Topo survey (with survey of invert drainage levels) quotation is £7,750 + VAT</p> <p>Potential options discussed, the consensus of the group was to proceed with the higher quote which includes the invert drainage levels.</p> <p>PFPC, FPC &amp; WPC confirmed contributions (suggested at £852.50, higher than agreed 25%)</p> <p>Area Board confirmed funding of remaining balance at £5192.50</p> <p>RS has placed the order for the survey and is awaiting the drawings</p>		
g)	<p>Issue No: <a href="#">13-23-06</a></p> <p>Grimstead PC HGV's using Windwhistle Lane as a cut through from the A36 to the Grimsteads &amp; West Dean.</p>	<p>The PC have advised that they wish to pursue the option of improved warning signage on the A36.</p> <p>There was a delay due to resource, this has now been allocated to the traffic signs team who are preparing the design. The discussions have been opened with National Highways to progress the advanced warning sign design on the A36.</p> <p>RS has a meeting with National Highways on the 29<sup>th</sup> of July and will update the group at the LHFIG</p> <p>RS gave verbal update in the meeting, National Highways required various surveys, safety audits and design which would take the original scheme value up to over £10,000. It was agreed by the group not to proceed with the signage on</p>	<p>RS presented plans to the group, if accepted by Grimstead PC this would be total cost £2000, £1500 from the LHFIG and 25% contribution of £500 from the Parish Council.</p> <p>The group chose to defer this decision until RB has spoken with National Highways about additional measures. This will remain on the agenda.</p>	RS



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		the A36 and to focus on the improvements within the Wiltshire adopted highway.		
		RS to design and provide these plus costs to GPC		
h)	Issue No: <a href="#">13-24-10</a>  Redlynch PC Warning signs The Close	Traffic comes into the close and it doesn't realise that in the middle of the close there is a parcel of land that houses a play area which is in the middle of the housing estate. Traffic needs to be warned that there are children playing in order to slow down to ensure their safety when crossing into the play area.  This location is Housing Stock rather than Highway and therefore RS will need permission to install warning signs.  Group agree to support provision of 1 x warning sign towards the entry point of The Close if housing agree  Area board confirmed funding of £525	RPC to agree contribution of £175. Total cost £700.	RPC
i)	Issue No: <a href="#">13-24-11</a>  Whiteparish PC SID Infrastructure A27	Installation of posts with NAL sockets at two locations (Senior Highway Engineer to confirm exact locations) to enable the deployment of Parish Council SIDs. Supplier recommends 89mm diameter posts with 3.5m above ground (for Evolis SID and solar panel). Group to agree support of installation of 2 x SID post & sockets  Area board confirmed funding of £750, WPC to agree contribution of £250 per site (total cost £2000)	Passed to wider traffic engineering team for design & implementation. RS confirmed with WPC that design would be submitted to them for agreement prior to implementation.	RS
j)	Issue No: <a href="#">13-24-13</a>  Idmiston PC	The IPC is aware of the status of the Porton Down Science Park but would like to see the signage amended appropriately so that HGV's are directed to use the A30, whilst cars and	Group agreed for RS to first approach Science Park to remind them of the agreement and look	RS

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	HGV access issues	vans can continue to access the Science Park via Porton Village.  Group to discuss signage and RS will update on any amendments which can be made.	at potential signage amendments should this not work.	
k)	Issue No: <a href="#">13-24-14</a>  Laverstock & Ford PC Apostle Way Parking	Parking on a corner, on top of a hill. This corner is a blind one and has a traffic reducing chicane just before it and cars parked along the road on the other side of the corner. Quite often you are forced to enter the corner on the wrong side of the road as people park on the road/pavement and causing an obstruction. Please don't be fooled by it looking like a double width road on a map, you need the full width of the road to turn.	RS to letter drop to residents and remind them of their responsibilities within the Highway Code. If issues continue waiting restrictions could be discussed.	RS
l)	Issue No: <a href="#">13-24-15</a>  Odstock PC Jubilee gardens bollards	There is an issue with cars parking on the sharp bend opposite the site known locally as 'Jubilee Gardens'. Previously discussed yellow lines. LHFIFG requested further evidence of offenders (provided to Paul) but we also feel that enforcing this would be tricky, bollards would stop the parking altogether as there would be no space available for vehicles to leave the road.	RS carried out site visits to measure widths to check there is space within the edge of carriageway and footway in which to install bollards. Further discussion required with BPC and RS will make contact outside of LHFIFG.	RS/BPC
m)	Issue No: <a href="#">13-24-16</a>  Alderbury PC SID infrastructure	Following a traffic survey WC have agreed we can deploy a second SID in Alderbury at a location on Clarendon Road. This will need a post and socket  Group agreed support of installation of 1 x SID post and socket, Area Board confirmed contribution of £750. Alderbury confirm contribution of £250	RS carried out site visits to confirm locations with APC on 1 <sup>st</sup> October.  To submit for implementation	RS
n)	Issue No: <a href="#">13-24-18</a>  Idmiston PC Street name plates	The road name signs for Beeches Close (PORTON) are missing and need to be reinstated. The Parish requests the two road name signs to be reinstated in the original positions,	Idmiston confirmed contribution of £350 in the meeting. RS to submit works pack.	RS

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		<p>i.e. on both sides of the junction entrance, so they are clearly visible to drivers travelling in both directions.</p> <p>Group to agree support of installation of 2 x street name plates.</p> <p>Group agreed, Area Board confirmed contribution of £1050</p>		
o)	<p>Issue No:<a href="#">13-24-19</a></p> <p>Idmiston PC</p> <p>Traffic calming measures</p>	<p>The IPC has requested Salisbury Reds to consider using single decker buses and to also reroute their service but would like the LHFIG to consider what other steps might be taken to help resolve the situation. Might giving priority to traffic travelling uphill by installing a short projection into the carriageway with signage giving priority to vehicles coming uphill?</p> <p>RS to provide design and cost estimate to the group at the next meeting for options including implication of priority warning signs, edge of carriageway lining and enhanced slow markings</p>	<p>Priority warning signs must be lit, there are difficulties siting this signage and may encourage missuse. RS suggests road narrowing signs and carriageway markings as per design. Total cost £1500, LHFIG £1125, Parish 25% contribution of £375</p> <p>Group agreed to support</p>	<p>IPC</p> <p>Area Board</p>
p)	<p>Issue No:<a href="#">13-24-20</a></p> <p>Laverstock &amp; Ford PC</p> <p>Footpath Ford to Hurdcott</p> <p>LAF025</p>	<p>A simple and low-cost solution that would produce a marked improvement would be the application of hardcore or coarse gravel in the few short stretches where water and mud collect. Would the Parish Council please support this positive proposal for what would result in a real improvement to one of our area's rural assets?</p> <p>This path is classified as a Byway rather than a formalised footpath. The LHFIG are unable to carry out minor maintenance of existing Byways which are not land owned by Wiltshire Council. RS will discuss options with ROW team.</p>	<p>Awaiting further response from ROW team</p>	<p>RS/ROW</p>

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q)	<p>Issue No: <a href="#">13-24-21</a></p> <p>Laverstock &amp; Ford PC</p> <p>Warning signs &amp; speed limit reduction</p>	<p>Roman Road between Old Sarum and Ford is a narrow road but derestricted (legally drivers are permitted to drive at 60 MPH). There are 2 exits, within 100 metres of each other, onto this road which have limited visibility either way. There have been a number of near misses in this area which, due the speed of the vehicles on Roman Road, have the potential to be fatal. The grass on the verges approaching these have been cut which has improved the visibility towards Ford and Old Sarum. There are no warning signs to indicate there are concealed exits nor speed restriction signs leaving this area as a potential accident location.</p> <p>Wiltshire Council policy states that warning signs are not used for private access roads, and I have checked our records and can see that the lane plus the country park does not form part of the adopted highway. RS to discuss a speed limit assessment, but a collection of speed data initially may be useful to determine if there is a speeding issue. Further discussion on the visibility splay at this location would be useful and enhanced slow markings may be useful.</p>	<p>LFPC have already ordered a traffic survey, RS to determine if additional signage and enhanced slow markings can be installed at this location following traffic survey due to limited space</p>	RS/TOT
r)	<p>Issue no: <a href="#">13-24-22</a></p> <p>Downton PC</p> <p>Warning signage</p>	<p>A resident who lives just before the pinch point has reported to the Parish Council near misses on vehicles not obeying the priority signs and pedestrian safety – the bollards at the start of the pinch point are regularly hit. A request has been made for earlier priority warning signage.</p>	<p>RS to carry out site visit with DPC to confirm any appropriate signing/lining</p>	RS DPC
s)	<p>Issue no: <a href="#">13-24-23</a></p> <p>Redlynch PC</p> <p>Pedestrian crossing review</p>	<p>The pedestrian crossing point is not clear, there seems to be a dropped kerb at the natural crossing point at the top of Bowers Hill, then a crossing point wooden bollard a bit further down with no dropped kerb or markings on the other side of the road.</p>	<p>RS to carry out site visit with RPC to confirm any appropriate changes to the crossing</p>	RS RPC

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t)	Issue no: <a href="#">13-24-24</a> Winterslow PC Not suitable for HGV signage	A max weight limit requested of 7.5 tonnes for vehicles entering/leaving the village via Clough Lane/Roman Road. Relevant signs along the route e.g., 'Not Suitable for HGV - 7.5 max'. HGVs to be signposted to alternative Firsdown (bus) route (gritted in Winter) or the Pheasant Pitton turning from A30. Speed reduction to 20mph for the length of Clough Lane/Roman Road and 40mph limit for Pheasant Hill. Visual traffic calming at village entrance (e.g. white gate with 20 mph signage, single speed bump, textured rumble zone) and painted 20mph circles on road surface. We would be happy to discuss other options.	Group agreed that WPC should submit traffic survey requests which will measure speeds and HGV use to collect evidence	WPC
u)	Issue no: <a href="#">13-24-25</a> Landford PC Street name plate	The Lyndhurst Road sign, at the crossroads with Forest Road and New Road has been stolen. The sign's posts and back plate are in situ, and have been inspected by a WC technician who has advised that although there is an indication of rotting, there are no safety concerns. The sign has been placed on WC's maintenance list, but street name plates are not priority signage.	Group discussed that this was already on the list for maintenance and would not support. Item to be removed.	RS
v)	Issue no: <a href="#">13-24-26</a> Winterslow PC Speed limit review	In December 2023 Winterslow Parish Council acknowledged the concerns of residents and confirmed Lopcombe as a metro count location (both A30 & A343) with subsequent support for a speed reduction, by progressing to LHFIG.  A speed radar system was installed on 18 July 2024, at locations on A30 & A343, with results received 5 August 2024. This, together with appendix 1 and 2, demonstrates the current speed limit is not safe for the community of Lopcombe.	Group discussed that a speed limit assessment had already been carried out less than a year prior to the request on the A30 and chose not to support this. A speed limit request can be submitted for the A343 at a cost of £3100, 25% at £775 expected from the Parish and 75% at £2325 from the group which was supported.	WPC Area Board

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w)	Issue no: <a href="#">13-24-27</a> Allington PC Speed limit review	The Brunton Memorial Village Hall is a new building so the trustees have asked for a sign to erected signposting to the hall on the A338	Group agreed to support, expected total cost of £500, 25% at £125 from APC and 75% at £375 from the LHFIG	APC Area Board
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<b>5.</b>	<b>Other Issues</b>		
a)	Issue No: <a href="#">13-20-16</a>  Laverstock & Ford PC London Road, Salisbury Request for Crossing Point	As the group have previously been informed the Major Maintenance Team have advised that, due to budget constraints, the proposed resurfacing scheme at St. Thomas' Roundabout will not be taken forward during the 2023/2024 financial year and is provisionally in the programme for the 2024/2025 financial year. Dropped kerbs to aid crossing movements will still form part of the works.	Update noted
b)	Issue No: <a href="#">13-21-13</a>  Idmiston PC East Gomeldon Road Railway Arch Signing Improvements	<p>Unfortunately, this work has not yet taken place as Network Rail (NR) refused the Council's previous application and have requested that a specific Works Package Plan (WPP) is produced by Milestone prior to them consenting to the works. Milestone are currently producing this document with a view to resubmitting the application in November 2023.</p> <p>Milestone are working on the approval from Network Rail which has not yet been obtained. RS/PS will chase for an update.</p> <p>Resource commitment between Milestone &amp; Traffic Engineering Team was stretched towards the end of the financial year, this has been escalated and prioritised for the new financial year</p> <p>Revised application being drafted by Milestone, this will be submitted to Network Rail in August 2024. PS is pushing this application; it must come from the contractor and cannot be submitted by WC.</p>	PS confirmed that the new application has been submitted, awaiting outcome.
c)	Issue No: <a href="#">13-21-19</a>  Idmiston PC	The PC have indicated that they support the proposals. Works pack issued to Milestone. Milestone works provisionally programmed to take place during week beginning 11/12/2023.	Tree clearance work and bollard replacement has been completed.

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	Request for double white lining system in the vicinity of the junction of Church Road and the A338 Tidworth Road	<p>Letter to be sent to homeowners in November notifying them that overhanging foliage will be removed. Foliage removal works to be undertaken by Wessex Tree Care in December 2023 (date TBC).</p> <p>There was a delay in the completion due to the contractor being pulled for emergency winter work, awaiting reprogramming, RS/PS to chase</p>	Lining work is outstanding. Order to be reissued in August 2024	
d)	<p>Issue No: <a href="#">13-21-14</a></p> <p>Idmiston PC Idmiston Road, Porton Village Concealed Entrance Warning Signs and Village Hall Directional Signs</p>	Works pack issued to Milestone. Works programmed to be undertaken, PS has chased and will update the PC asap with expected dates	PS confirmed works order has been submitted in July 2024	
e)	<p>Issue No: <a href="#">13-22-08</a></p> <p>Idmiston PC Improved footway and dropped kerb provision in Gomeldon</p>	<p>The lead highways tree officer at Atkins has advised that the trees in question have been removed. Officers to check that this work has been completed. Subject to the works being having been completed the PC are to advise the next location they wish to be considered.</p> <p>Despite advice that the trees have been removed, site visits have confirmed this is not the case and the discussions with the contractor are ongoing at this stage. PS to update PC when there is further information.</p>	PS is chasing with the tree contractor	
f)	<p>Issue No: <a href="#">13-22-13</a></p> <p>Laverstock &amp; Ford PC</p>	Works pack issued to Milestone. Works provisionally programmed to be undertaken during week commencing 11/12/2023. Exact date of works to be supplied to the PC once known. – This section has now been completed.	<p>PS has sent plans to LFPC, awaiting confirmation</p> <p>Chase with PS</p>	



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	Introduction of waiting restrictions in Sherbourne Drive	<p>Unfortunately work on drafting the proposals for the wider restrictions in Sherbourne Drives has not yet been completed. Draft proposals to be issued to the PC and local member for comment in April 2024.</p> <p>PS to send to LPC prior to the LHFIG meeting</p>		
g)	<p>Issue No: <a href="#">13-22-14</a></p> <p>Alderbury PC Introduction of waiting restrictions at various locations</p>	<p>Revised proposals agreed with the PC. Draft TRO paperwork provided to the Legal Team for processing in October 2023. It is anticipated that the TRO advert will commence in December 2023.</p> <p>TRO consultation advert is live – 8th February 2024, end of objection – 4th March 2024</p> <p>Report was submitted to the Cabinet Member July 2024; this has been approved and will be available on the website imminently.</p>	PS has contacted school about design for 20mph entry sign, works order in preparation	
h)	<p>Issue No: <a href="#">13-22-15</a></p> <p>Firsdon PC Installation of dropped kerb in Firs Road.</p>	<p>Legal Services are continuing to investigate the status of this land to determine whether this land may previously have been dedicated as public highway. If Legal Services are unable to confirm this by February meeting of the group consideration should be given to commencing the process to claim this land as public highway would be under Section 31 of the Highways Act.</p> <p>We are awaiting formal confirmation this can be adopted as highway/maintained as such. RS/PS to chase.</p>	Awaiting confirmation from legal services – this has been allocated to the traffic engineering team to progress once confirmation have been received.	

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i)	<p>Issue No: <a href="#">13-22-25</a></p> <p>Laverstock &amp; Ford PC Request to upgrade existing informal crossing point on Riverside Road</p>	<p>The Council's surfacing contractors Tarmac have advised that a carriageway patch its required before the coloured surfacing can be re-laid. Graham Axtell has engaged the Major Maintenance to order this work. Date of works to be provided to the PC once known.</p> <p>Following a second opinion it was deemed they would be able to carry out this work without a carriageway patch, therefore the cost was reduced, and the second site was included nearer to</p>	<p>The coloured surfacing near the junction of Whitebridge Road has been completed. Patch and surfacing at the second location (Manor Farm Road) has been ordered with the contractor, awaiting dates.</p>	
j)	<p>Issue No: <a href="#">13-22-28</a></p> <p>Newton Toney PC Request for School Keep Clear Markings outside of school</p>	<p>The PC have requested a minor change to the length of the proposed school keep clear markings. Revised plan to be issued to the PC in November 2023. Subject to the PC supporting the proposals a works order will be prepared and issued to Milestone.</p> <p>Following a meeting on site with the school, NTPC, RS and PS a new length was agreed, and PS has prepared this for Milestone to programme.</p>	<p>This scheme has been allocated to the traffic engineering signs team, awaiting consultation dates</p>	
k)	<p>Issue No: <a href="#">13-23-04</a></p> <p>Pitton &amp; Farley PC Request for measures to address speeding concerns in the villages of Pitton and Farley</p>	<p>The PC have confirmed their contribution towards the provision of two village gateways. The PC are currently determining which two gateways they would like to proceed with. Design work to commence once the PC have confirmed which gateways they would like to proceed with.</p> <p>RB advised the site that PC wished to pursue are Lucewood Lane and Whiteway. Design is in progress and will be provided as soon as possible.</p> <p>The design was submitted to the contractor in June 2024.</p>	<p>Awaiting construction dates</p>	

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

l)	<p>Issue No: <a href="#">13-23-09</a></p> <p>Odstock PC Request for the provision of double yellow lines in the vicinity of Jubilee Gardens</p>	<p>As a first step the PC are looking to provide an informal sign advising motorists not to park at this location. If this approach does not work the PC will seek to pursue other options, potentially including revisiting the request for waiting restrictions. No further action at this stage but issue to remain open until the impact of the sign is known.</p>	Update is noted	
m)	<p>Issue No: <a href="#">13-22-04</a></p> <p>Idmiston PC Improved footway and dropped kerb provision in Porton</p>	<p>Meeting undertaken with the PC to be arranged to determine the extent of the works to be undertaken. The PC advised that they wished to see four dopped kerbs, new lengths of footway and the relocation of a lighting column to provide improved access to the Bourne Cemetery.</p> <p>The cost estimate for this work is £23,605 (LHFIG contribution £17,703.75 / PC contribution £5,901.25). [Note: This figure includes a 25% contingency].</p> <p>The group discussed this issue and noted that the proposed cost of the works was more than currently available in the groups budget and asked whether the improvements could be delivered in phases. SC commented that the provision of one pair of dropped kerbs in the vicinity of the footway leading to Malvern Way would be a good initial way of improving access to Bourne Cemetery. PS advised that this element of the works would cost £3,200. The group support the provision of one pair of dropped kerbs.</p> <p>That the Area Board approves the allocation of £2,400 to allow this work to be undertaken.The PC approves the allocation of £800 to allow this work to be undertaken. This has been allocated to an engineer and the works pack is in progress.</p>	Awaiting completion on site from the area office team	

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		Area highway office have been commissioned to carry out work, order to be raised in July 2024		
n)	Issue No: <a href="#">13-22-06</a>  Winterbourne PC Request for improved pedestrian access to the bus stops and post box on the A338 in the vicinity of Hurdcott Lane.	<p>Following the discussion about this issue at the last meeting a revised cost estimate has been produced based on the following:</p> <ul style="list-style-type: none"> <li>• Removal of a part of the existing grass verge to allow pedestrians from Hurdcott Lane to access the existing lay-by without stepping into the A338.</li> <li>• The provision of edge of carriageway markings to define the lay-by to motorists.</li> </ul> <p>The cost estimate for this work is £3,975 (LHFIG contribution £2,981.25 / PC contribution £993.75). [Note: This figure includes a 25% contingency].</p> <p>The Area Board approves the allocation of £2,981.25 to allow this work to be undertaken. The PC approves the allocation of £993.75 to allow this work to be undertaken.</p> <p>This has been issued to Wessex Tree Care, awaiting confirmation of when works will be undertaken.</p>	Partially completed, awaiting completion of edge of carriageway marking. RS to chase.	
o)	Issue No: <a href="#">13-22-19</a>  Grimstead PC Provision of Wild Fowl & Small Wildlife Warning Signs	<p>The PC have not yet provided any evidence around ducks being habitually found in the road in the vicinity of the pond, it is suggested that this aspect of the request is closed.</p> <p>Please refer to <b>Issue 4d</b> for the update on the provision of small wildlife warning signs.</p>	Update is noted	

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>No evidence has been provided concerning ducks being habitually found in the road in the vicinity of the pond and as such the group to close the aspect of the request.</p> <p>In light of the discussion concerning <b>Issue 4b</b> the PC to look to gather evidence of hedgehogs (or other small wildlife) being run over in support of a potential future application to the DfT pending the outcome of the application to the DfT outlined in <b>Issued 4b</b>.</p> <p>Following the above, there has been a change in policy at DfT level, which is noted. Wiltshire are in the process of preparing a policy for the parameters in which signs can be installed/what evidence is required and this will be fed back to the group as soon as it is available.</p> <p>No further update on policy update, this is still in draft.</p>		
p)	<p>Issue No: <a href="#">13-22-24</a></p> <p>Laverstock &amp; Ford PC Provision of Small Wildlife Warning Signs</p>	<p>A formal complaint about the lack of response was submitted to the DfT in August 2023. A response to the complaint was received in November 2023. It provided extremely limited guidance on the criteria that had to be met for them to authorise the use of small wildlife warning signs. They have indicated that any applications to them would need to include “data showing that the locations are accident and wildlife hotspots.”</p> <p>The DfT have provided no guidance on what they would define a wildlife hotspot to be. Additionally, whilst the PC have been able to supply information that a number of hedgehogs have been run over by vehicles in Church Road there is no recorded collision (accident) problem in the area requested. In</p>	Update is noted	

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>consideration of this it is unlikely that an application would be successful.</p> <p>The group to discuss how they wish to proceed with this matter.</p> <p>The group discussed this issue in detail and asked that officers submit an application to the DfT seeking approval to use these signs in Laverstock using the evidence previously supplied by the PC.</p> <p>Following the above, there has been a change in policy at DfT level, which is noted. Wiltshire are in the process of preparing a policy for the parameters in which signs can be installed/what evidence is required and this will be fed back to the group as soon as it is available.</p> <p>No further update on policy update, this is still in draft.</p>		
q)	<p>Issue No: <a href="#">13-22-30</a></p> <p>Laverstock &amp; Ford PC Request for additional traffic calming measures in Roman Road, Ford</p>	<p>As previously agreed, the group agreed to wait for the outcome of any bid to Active Travel England before considering pursuing additional physical traffic calming features.</p> <p>It would be possible to provide the <a href="#">standard gateway countdown markings</a> on all three entrances to the 30mph speed limit in Ford.</p> <p>The cost estimate for this work is £1,437.50 (LHFIG contribution £1,078.12 / PC contribution £359.38). [Note: This figure includes a 25% contingency].</p>	Works pack submitted, awaiting programming date.	

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>That Area Board approves the allocation of £1,078.12 to allow this work to be undertaken.</p> <p>The PC approves the allocation of £359.38 to allow this work to be undertaken.</p> <p>This scheme design is in progress and will be submitted to the PC as soon as possible</p> <p>This scheme has been allocated to the traffic engineering signs team, submission of the works pack is due April 2024.</p>		
r)	<p>Issue No: <a href="#">13-23-14</a></p> <p>Winterslow PC Reduction of speed, Livery Road, Tytherley Road - East Winterslow</p>	<p>The issue is speeding cars, in and around the village. The speed limits are inconsistent, whereby one road starts at 30mph and then progresses to 60mph, along the same stretch of road. This road is in constant use. The speed limits are 60mph in two access points of the village that are built up areas with several dwellings. The vehicles then do not slow down when they reach the 30mph signs. There are several 'pinch points' in the road whereby only one vehicle can pass at a time - 'Narrow Road' signs are needed in these areas. Bus stops with no pavements, children walking on roads at night.</p> <p>PC to confirm extents of survey required, a price for a speed assessment will be provided considering the two locations and if they can be combined under one survey (cost per survey is £2900). A signage review can also be considered if the group agree to support both matters for funding. Costs will be prepared in advance of the next meeting.</p> <p>The group discussed this issue and were, in principle, prepared to support a speed limit assessment being undertaken. However, before committing to funding an</p>	<p>Both sections have been submitted to Atkins to determine if they can be completed under 1 assessment. RS to confirm with WPC.</p>	

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>assessment the group asked that the PC confirm the extents of the roads they want to be surveyed to enable officers to determine if a speed limit assessment can be undertaken for the standard cost of £2,900.</p> <p>WPC to provide the extents to determine what can be covered under one survey. WPC requests that the full Assessments of Livery Road and Tytherley road can be halted until further investigations have taken place – to stay on the agenda</p>		
s)	<p>Issue No: <a href="#">13-23-16</a></p> <p>Redlynch PC Grove Lane pedestrian hazards</p>	<ol style="list-style-type: none"> <li>1. Access speed issues with traffic coming from Hamptworth as well as coming down from Bowers Hill.</li> <li>2. Significant narrowing in two areas of Grove Lane resulting in blind spots.</li> <li>3. Danger for pedestrians walking along the road. Specifically, the areas from Hackamore House to the Cemetery at the eastern end of Grove Lane with similar dangerous conditions by the blind bend between post box and Lambourne at the western end of Grove Lane.</li> <li>4. Light restrictions due to large overhanging trees and bushes.</li> <li>5. No street lighting at the eastern end of Grove Lane.</li> <li>6. No safe route along the road to enable pedestrians and cyclist to avoid oncoming traffic</li> </ol> <p>Site visit was conducted with Redlynch PC, and the outcomes of the meeting are listed below. Group to agree support:</p> <ul style="list-style-type: none"> <li>• If agreed at PC level and at the LHFIG a lining review may be appropriate with a view to installing countdown markings at the 30mph terminal point, additional speed limit roundels and enhanced slow markings.</li> <li>• A signage review can also be conducted.</li> </ul>	<p>Area Board agreed contribution of £1463 from the LHFIG</p> <p>RPC confirmed £488 contribution</p> <p>This scheme has been allocated to the traffic engineering signs team, submission of the works pack is due April 2024</p>	



## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<ul style="list-style-type: none"> <li>• Existing junction marking at junction of Bowers Hill/The Row has been referred to maintenance.</li> <li>• The Parish Council will keep the cutting of vegetation around signs to ensure they are visible as a regular item for the Parish Steward, the PC can contact any landowners originally and are supported by maintenance to write legal letters.</li> <li>• The police are working alongside the CSW group to provide training and assist with handheld.</li> <li>• It does not meet the criteria for an extension of the Virtual Footway due to forward visibility and width of the carriageway, nor did we consider a speed limit review or any traffic calming viable options at this time.</li> <li>• It was felt that additional streetlighting was not required at this time due to the cost/benefit ratio. Areas of 30mph which have a presence of streetlighting should also not have additional repeaters and therefore this could be counterproductive.</li> <li>• The current policy is unlikely to support a drop in speed to 20mph, this can be reviewed by the PC in future.</li> </ul> <p>If agreed by the group a cost estimate will be prepared prior to the next meeting.</p> <p>The group asked RS to prepare cost estimates based on potential signing and lining improvements that could be introduced in Grove Lane and bring them back to the next meeting of the group for discussion.</p> <p>Estimate of £1950 for countdown markings, enhanced slow markings, 2 x pedestrian warning signs, additional roundels</p>		
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## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		and give way refresh - £1463 from the LHFIG and £488 contribution from Redlynch PC. Group to discuss and agree potential funding. Design to be submitted to PC once completed.		
t)	Issue No: <a href="#">13-23-18</a>  Laverstock & Ford PC Broken Cross safety improvements	<p>Continued minor collisions including numerous collisions to boundary wall. Over the last 41 years we have seen many accidents around the bridge and many collisions with our boundary, more so since the road layout was changed, and the flashing arrow sign was removed. We have tried to improve things by putting our own flashing lights, reflectors, and barrier. We would like a meeting again to discuss changes to signage to alleviate this situation.</p> <p>A site visit was conducted with the resident and the PC, the outcome of which is below. Group to agree if they support:</p> <ul style="list-style-type: none"> <li>• PC have submitted a traffic survey request.</li> <li>• It is suggested to undertake a sign and line review to enhance the existing slow markings.</li> <li>• The matter of vegetation has been referred to colleagues in the maintenance team.</li> <li>• PC to confirm if they want to proceed with the installation of Trief Kerbs to the front of the property access way.</li> </ul> <p>If agreed by the group a cost estimate will be prepared prior to the next meeting.</p> <p>The group asked GA to ensure that vegetation was removed as necessary to ensure that the existing signs in the vicinity of the roundabout were visible.</p>	<p>Area Board agreed £679 from the LHFIG</p> <p>LFPC PC confirmed £227 contribution</p> <p>This scheme has been allocated to the traffic engineering signs team, submission of the works pack is due April 2024</p>	

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>The group asked RS to prepare cost estimates based on potential signing and lining improvements that could be introduced at this location and bring them back to the next meeting of the group for discussion.</p> <p>Estimate of £905 for 4 x enhanced slow markings, - £679 from the LHFIG and £227 contribution from LFPC PC. Group to discuss and agree potential funding. There has been an issue regarding traffic management for the metrocount data which is part of a wider discussion – RS to update the group. Investigations are still ongoing in reference to the trief kerbs work. GA to chase reference the maintenance work i.e hedge cutting. Design for lines to be submitted to PC as soon as possible.</p> <p>Group agreed to support the additional lining. RS to send the design to LFPC</p>		
u)	<p>Issue no: <a href="#">13-23-21</a></p> <p>Laverstock &amp; Ford PC Bollard request near nursery St. Thomas' Way</p>	<p>Resident highlighted lack of bollards near nursery. Parents/Children in danger.</p> <p>Further information is required as to if this is used as a vehicular access, as per above request this will only be considered should the school make a change to the Active Travel Plan. Potential for school keep clear markings which could be included in TRO amendments.</p> <p>The group discussed this issue and agreed that it would be beneficial to engage with the nursery (and school) about updating their school travel plan and come forward with a package of measures to address the concerns raised.</p>	<p>School Keep Clear markings will be included with the ones at Britford &amp; Newton Toney, awaiting a consultation date.</p>	

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		Nursery (and school) to be contacted. This is currently with the school travel advisor. RS to update PC further once discussions are concluded.		
v)	Issue No: <a href="#">13-23-23</a>  Britford PC Parking issues Longford Primary School	<p>The school does not have any bollards or writing on the road to stop careless, inconsiderate parking where buses need to park or across the tiny pathway. To get to and from the school. As I am sure you are aware, Downton Road is a busy and fast road, I know the cars should be doing 20mph they do not it is more like double or triple that.</p> <p>The group should consider provision of School Keep Clear (SKC) markings outside of the school. There are three versions of this marking that could be provided – advisory (unenforceable), mandatory - enforceable by the Police or mandatory - enforceable by both the Police and Wiltshire Council.</p> <p>The estimated cost of the advisory variant of the SKC marking is £1286.30 (LHFIG contribution £964.73 / PC contribution £321.58). The estimated cost of the mandatory variant of the SKC marking enforceable by the Police is £1,805.79 (LHFIG contribution £964.73 / PC contribution £451.45). The estimated cost of the mandatory variant of the SKC marking enforceable by both the Police and the Council is £2,585.79 (LHFIG contribution £1,939.94 / PC contribution £646.45).</p> <p>The group discussed this issue and were happy to commit funding to proceed with the variant that allowed enforcement by both the Police and Wiltshire Council.</p>	This has been allocated to the Traffic Team and is awaiting consultation dates	

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		The Area Board approves the allocation of £1939.94 to allow this work to be undertaken. BPC confirmed contribution of £646.45		
w)	Issue No: <a href="#">13-24-07</a>  Landford PC  Kissing gates	It is proposed to replace the stile with a kissing gate which will be installed and maintained by the Landford Area Footpath Volunteer Group, with help from the County Rights of Way Officer. The gate will be made of metal and sourced from WC stocks as opposed to directly from the manufacturer. eg. <a href="https://centrewire.com/products/woodstock-medium-mobility">https://centrewire.com/products/woodstock-medium-mobility</a> . The cost of a full kissing gate with metal hoops is c.£400. The Landford Parish Community Partnership have offered to provide a grant of £100 to support this application.  The group agreed to support this cost, LPC already confirmed contribution of £100 Area board confirmed contribution of 75% of this cost - £300  RS to liaise with ROW/heavy gang for completion	Area board confirmed contribution of 75% of this cost - £300  RS to liaise with ROW/heavy gang for completion	
x)	Issue No: <a href="#">13-23-20</a>  Laverstock & Ford PC Parking restrictions review St Thomas' Way and Pilgrims Way Bishopdown Farm	Change the time restrictions to reflect actual usage to improve safety around the school gate entrance and reduce nuisance parking on residential properties: New times: 07:30 to 09:30, 11:45 to 12:15 and 14:00 to 18:00. Also, the yellow line is very worn from staff and parent parking so can this be refreshed. Parish Councillor Lesley Waller and Wiltshire Council member Ian McLennan on 11 Sep 2023 who suggested submitting this LHFIFG application.  A change of timings would require a new TRO order. This can be potentially considered however evidence would need to be	Group agreed to support change in timings to 8-5 to cover all hours. This should be grouped with the TRO for Queen Manor for RS to process	

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>provided by Laverstock PC. This will only be considered should the school make a change to the Active Travel Plan.</p> <p>The group discussed this issue and agreed that it would be beneficial to engage with the nursery (and school) about updating their school travel plan and come forward with a package of measures to address the concerns raised.</p> <p>Nursery (and school) to be contacted. - This is currently with the school travel advisor. RS to update PC further once discussions are concluded.</p> <p>Current school travel plan is from 2017 and it would be useful this is updated. The school do utilise the HomeRun app which shows that almost <math>\frac{3}{4}</math> of students are walking to school with only just over a quarter travelling by car. Due to this evidence should be provided to show the situation at lunch time when children arrive/leave the preschool and consideration should be given to if the restrictions should just become 8am-5pm</p>		
y)	<p>Issue No: <a href="#">13-24-02</a></p> <p>Whiteparish PC</p> <p>Disabled bay opposite the Whiteparish All Saints CE Primary School</p>	<p>Request allocation of a safe disabled bay close to the entrance but far enough away from the crossing that it doesn't block the view of children trying to cross</p> <p>Group agreed to support in principle should WPC agree estimated cost of £1500</p> <p>WPC agreed 25% contribution of £375, Area Board agreed 75% of cost at £1125</p> <p>RS to proceed with final design and submit to contractor within August.</p>	Submitted with Milestone, delayed due to weather.	

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

6.	<b>Closed Issues</b>			
a)	<p>Issue No: <a href="#">13-22-18</a></p> <p>Newton Toney PC Footway and dropped kerb accessibility improvements in The Croft</p>	<p>Unfortunately, the preliminary design work has not yet been completed on this project. It has been possible to bring in some additional design resource from the wider team in Trowbridge. Draft proposals to be circulated to the PC in December 2023 and matter brought to the next meeting of the group for a funding decision.</p> <p>Cost estimate and design provided to PC. Total Cost = £6,285. LHFIG = £5,118.75 / PC £1706.25. Awaiting PC decision on whether they wish to carry out trial holes initially.</p> <p>The group confirmed they wish to proceed with trial holes initially and then reconsider based upon findings. This was included within the total cost estimate at a value of £1000</p> <p>NTPC confirmed its contribution of £1706</p> <p>Area Board agreed the LHFIG contribution of £5118.75 towards this scheme (subject to change)</p> <p>Trial holes have been submitted to the contractor, which is awaiting a date. The full scheme will be considered again following the outcome of the findings</p> <p>Trial holes have taken place and showed a sufficient depth of the utilities, and the final works pack has been submitted to the contractor. The current programme has the construction in for the end of September.</p>	<p>Completed on site – this changed from the original design as despite the best effort to determine utilities issues arised on the day of construction.</p>	

## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

b)	<p>Issue No: <a href="#">13-24-05</a></p> <p>Allington with Boscombe PC</p> <p>SID infrastructure</p>	<p>2 poles to carry the SID to be erected on the A338 in the villages of Allington and Boscombe. i.e.</p> <p>1 x pole to be erected in the village of Boscombe as one of the poles supporting the Boscombe village sign at the end of the bus stop, opposite Bourne View on the left side of the A338 travelling south.</p> <p>1 x pole to be erected approx 100yds south of the bus stop at Northside on the left side of the A338 travelling south.</p> <p>Group agree in principle, likely full cost of £2000. Allington with Boscombe still to agree 25% of this cost - £500. Area Board have agreed 75% of this cost - £1500</p>	<p>Allington with Boscombe PC have asked if items currently on the agenda can be removed – they will raise this matter in the future if necessary</p>	
c)	<p>Issue No: <a href="#">13-24-09</a></p> <p>Allington with Boscombe Parish Council</p> <p>Allington Track Weight Limit</p>	<p>The lane would benefit from a weight restriction being placed on vehicles using the route. A weight restriction of 7.5 tonnes (excepting farm vehicles) would stop the heaviest vehicles and encourage their drivers to use the more appropriate junction between the A338 / A303 at Parkhouse Corner. It would be highly beneficial for the restriction to be in place before the Stonehenge Tunnel works begin, as residents in Allington Track are concerned that the problem will increase with Contractor's vehicles.</p> <p>The LHFIG group will require evidence this is being used by LGV/HGV vehicles. It should be understood that a weight limit would not restrict 'for access' and therefore if a larger vehicle was accessing the village they would still be able utilise the track. This area also crosses two Parish Boundaries and will need the agreement of Amesbury TC.</p>	<p>Allington with Boscombe PC have asked if items currently on the agenda can be removed – they will raise this matter in the future if necessary</p>	



## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

d)	<p>Issue No: <a href="#">13-24-12</a></p> <p>Whiteparish PC Bus stop installation</p>	<p>Resident raised concerns that there is no bus stop outside Tipplefields, Brickworth Road, Whiteparish ///armrests.trek.twists. Whiteparish Parish Council has agreed for further investigation for an X7 request bus stop on the A27 Brickworth Road outside of Tipplefields ///armrests.trek.twists to enable nearby residents the choice of taking the bus.</p> <p>Passenger transport team confirmed that the bus company are able to add an additional stop to this route however confirmed they are unable to access the layby here. This will likely require footway provision alongside a bus stop to prevent users having to walk within the carriageway. Group to discuss.</p>	<p>Group discussed this matter – there is currently no proof provided of expected useage of the stop. Passenger Transport confirmed they would be unable to use the layby and therefore footway provision and Kassel kerbs would be required at this location. RS confirmed with the group this would be a significant cost and therefore it was considered not to be a viable option at this time as it would not have a good cost to benefit ratio. This will be removed from the agenda.</p>	
e)	<p>Issue No: <a href="#">13-24-17</a></p> <p>Idmiston Bus stop Horefield and Idmiston Road</p>	<p>As a community benefit from the Barley Field development opposite the Horefield estate, the residents requested and were promised a new bus shelter. The IPC has actioned this, using CILfunding for the project. The site and location has been approved, spec agreed, quotes obtained (including the installation of the kerbs) and a supplier commissioned. The shelter has been manufactured and is ready to install, ideally during the school holidays, as the site is close to St Nicholas School, Porton, and this would mitigate the impact on traffic. At the last minute, the IPC has been made aware that it is WC responsibility to pay for the kerbing, being part of the highway</p> <p>Current bus stop kerb standards required Kassel kerbing and increased the price of the original quote. As the company is an approved contractor of Wiltshire Council is not required to go</p>	<p>Area board confirmed – invoice was provided by IPC and purchase order was submitted for payment</p>	

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		<p>via Milestone and can be funded by the PC or the LHFIG however must confirm with standards. Quote is £7999, LHFIG contribution would be £5999.25, and the Parish contribution would be £1999.75. Parish to confirm if they have already paid of the shelter.</p> <p>Group agreed to contribute towards cost of foundation and kerbs at a cost of £2750, Area board to agree</p>		
f)	<p>Issue No: <a href="#">13-21-4</a></p> <p>Laverstock &amp; Ford PC Request for additional waiting restrictions in Church Road to help address school run parking problems.</p>	<p>Report addressing the comments submitted in response to the TRO consultation submitted for internal officer approval before going to the Cabinet Member for Highways for a decision. Internal officer comments have required elements of the reports to be redrafted. Report in the process of being redrafted with the aim of the report being resubmitted for approval in April 2024.</p> <p>Draft submitted to Director/Cabinet member for final review/sign off.</p> <p>The cabinet member report has been signed off; the work will be carried out in August 2024</p>	Work completed on site	
g)	<p>Issue No: <a href="#">13-23-12</a></p> <p>Redlynch PC Request for signage improvements in Primrose Lane, Wiltshire</p>	<p>Scheme allocated to the Traffic Signing Team. Currently awaiting allocation of engineer to deliver the project.</p> <p>This has been allocated and the design has been provided to Redlynch PC. They have chosen location 1 and 3 and are undertaking a letter drop with a resident at location 3 to cut a section of hedge prior to the works being undertaken.</p> <p>The apprentice engineer is still working on the design, due to be submitted to the contractor in April 2024</p>	Work is completed on site	

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h)	<p>Issue No: <a href="#">13-23-08</a></p> <p>Odstock PC Request for the installation of kissing gates</p>	<p>The Rights of Way Team have advised that the cost of a kissing gate is £450, with installation costs of £250 (unless volunteers undertake the installation). Therefore, the estimated cost of providing kissing gates at four locations the PC have identified is £3,500.00 (LHFIG contribution £2,625.00 / PC contribution £875.00). [Note: This figure includes a 25% contingency].</p> <p>The group discussed this issue details and agreed to support providing the funding for the supply of two kissing gates during the current financial year and committed to funding the provision of the other two gates in the 2024/2025 financial year. The group agreed that the installation of the kissing gates should be undertaken by the Rights of Way volunteers.</p> <p>The Area Board approves the allocation of £675 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £225 to allow this work to be undertaken.</p> <p>Parish have chosen locations Stile 1 ///regularly.aquatics.spoon, out to the A338 dual carriage way. Stile 2 ///fits.loaf.dragon by the hospital. Awaiting update from the rights of way team as to a timeframe. The work will be undertaken with the ROW volunteers and as such no date is currently given.</p> <p>RS will chase ROW for an expected completion date. RS to give an update within the meeting.</p>	Work is completed on site	
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## SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

i)	<p>Issue No: <a href="#">13-23-15</a></p> <p>Redlynch PC Grove Lane SID infrastructure request</p>	<p>A section of Grove Lane has a designated speed limit of 30mph, and residents have raised concerns regarding the speed of traffic in the vicinity. A traffic survey was carried out last year to obtain statistical evidence of the traffic speed in the area and to check if the area qualified for speed watch and to also check if the speeds are excessive enough to consider having a SID in the area. The results of the traffic survey confirmed the area qualified for speed watch and due to the results, the Council would like to have a NAL socket installed to deploy the SID.</p> <p>Exact location to be provided by PC. Group to agree funding, around £700 total cost LHFIG = 75% (£525), PC = 25% (£175).</p> <p>The Area Board approves the allocation of £525 to allow this work to be undertaken. Awaiting confirmation that the PC approves the allocation of £525 to allow this work to be undertaken. RPC confirmed their contribution of £175</p> <p>This scheme has been submitted to the contractor for implementation, no date is yet available</p>	<p>Works completed on site.</p>	
j)	<p>Issue No: <a href="#">13-23-05</a></p> <p>Laverstock &amp; Ford PC Request for disabled access improvements in the vicinity of the Old Sarum Garden Centre on The Portway</p>	<p>Results of the traffic survey have been received to enable pedestrian crossing warning signs to be sited an appropriate distance in advance of the recently installed dropped kerbs. Scheme allocated to the Traffic Signing Team. Currently awaiting allocation of engineer to deliver the project.</p> <p>This has now been allocated and the engineer is preparing the design/works pack. This scheme has been allocated to the traffic engineering signs team</p>	<p>The work has been completed on site</p>	

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<b>7.</b>	<b>Other Items</b>		
a)	Highway Maintenance Update	Graham Axtell from the Area Highway Office is unable to attend however will provide an updated list for the meeting on the latest programmed dates for planned carriageway and footway resurfacing works during the 2024/2025 financial year	<p>C12 Homington Road Coombe Bissett A354 to end of 20 MPH – 9TH Nov – 18th Nov.</p> <p>Tunnel Hill/Lights Lane Alderbury 9th Jan -15th Jan.</p>
<b>8.</b>	<b>Date of Next Meeting:</b>	14 <sup>th</sup> January 2025	

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### **1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the LHFIFG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Southern Wiltshire Area Board.

2.2. If funding is allocated in line with LHFIFG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Southern Wiltshire Area Board will have a remaining highways funding balance of £24,953.11 in the LHFIFG allocation available for the 2024/2025 financial year.

### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**

There are no specific safeguarding implications related to this report.